July 2016 | 13TH EDITION

the DATA CONNECTION

Welcome to ***The Data Connection***, an NCCI communication series that keeps you informed on important data reporting news, data quality updates, data reporting enhancements, recent communications, and more. ***The Data Connection*** is released twice a year and features key information to help you perform your data reporting activities.

Look for more information on these topics on **ncci.com**.

1 NCCI Working With the Industry on Terrorism Data Reporting

2 Upcoming Policy Data Reporting and Proof of Coverage Changes

2 Workers Compensation Coverage Verification (WCCV) Info on the Go

3 2016 Data Educational Program Recap

3 Save the Date—Data Educational Program Celebrates 20 Years

4 Train at Your Own Pace—Upcoming Webinars

4 Successful 2016 Financial Call Season

5 Requesting Data Reports Just Got Easier

6 Get Ready for a New Experience Rating Split Data Reporting Method

7 Catch Up on Industry Communications

8 Data Tips

Contact Us

Your feedback is important to us. If you have any **comments or suggestions** on this or future editions of ***The Data Connection***, please email us at **thedataconnection@ncci.com**.

NCCI Working With the Industry on Terrorism Data Reporting

NCCI is actively engaged with industry stakeholders in the terrorism data collection activities of the Federal Insurance Office (FIO) and the National Association of Insurance Commissioners (NAIC).

FIO Data Collection Provisions of Section 111 of the Terrorism Risk Insurance Program Reauthorization Act of 2015

NCCI coordinated with the independent state rating bureaus to provide aggregated Policy Year 2015 state data for all states except California. This aggregated state data supplemented the workers compensation portion of FIO's data request.

Learn more by reading NCCI Circular FYI-DR-2016-02.

NAIC Data Call Related to Terrorism Risk Insurance Coverage

NCCI coordinated and facilitated the pass-through of aggregate workers compensation data by carrier for 11 states in the first phase of NAIC data collection. In the second phase, we will provide the data to the NAIC for the remaining NCCI states and independent state rating bureaus in September 2016. In subsequent years, NCCI will deliver this aggregated data to the NAIC each September.

Learn more by reading NCCI Circular FYI-DR-2016-01.

Upcoming Policy Data Reporting and Proof of Coverage Changes

NCCI continuously evaluates the policy data reporting requirements and the Proof of Coverage (POC) process to ensure their accuracy and effectiveness. Look for these upcoming enhancements:

Enhancement	Effective Date	Description
Elimination of Hold Conditions	Starting Fourth Quarter 2016	NCCI will no longer hold POC Employer records that receive a Data Grade 7 for missing or invalid data. We will instead send the data to the POC states. We will continue to hold records for these exceptions: • Unlinked Names • Unlinked Addresses • All names and addresses linked together with 10 or more names and 10 or more addresses reported
Name Standardization	For policies effective January 1, 2017	NCCI will no longer be splitting multiple names when reported on the same name record.
State Nonrenewals and Reinstatements	Starting Fourth Quarter 2016	NCCI will allow carriers to submit a nonrenewal for a specific state on a multistate policy. Previously when a nonrenewal transaction was reported for a multistate policy, the nonrenewal status would apply to **all** states on a policy.

Check out Circular POLS-2016-01 on **ncci.com** for full details on all of the changes.

Workers Compensation Coverage Verification (WCCV) Info on the Go

It's easy to connect to proof of coverage information you need with NCCI's free ***Workers Compensation Coverage Verification (WCCV)*** app.

Use this helpful app to:

- View information for 32 Proof of Coverage (POC) states
- Search by employer name, FEIN, or coverage/injury/illness date
- Link to state workers compensation commission sites
- See results based on your location using the geo location feature

Since this app was released last year, more users are discovering its convenient features. Users have downloaded it 6,000+ times.

Get your instant access to insurer information on the go today.

2016 Data Educational Program Recap

More than 300 data reporting customers—almost half attending for the first time—converged on NCCI's annual ***Data Educational Program (DEP)***, held January 26–29, at the Palm Beach County Convention Center.

This year's theme was "Your Blueprint for Data Reporting Success," with 34 training sessions offered on the reporting of Proof of Coverage, Policy, Unit Statistical, Financial Calls, Detailed Claim Information, and the Medical Data Call.

The event kicked off with NCCI's Corporate Information Security Executive James Murray discussing today's expanding mobile world, the importance of cybersecurity, and preventive approaches NCCI has implemented within the mobile environment.

Training Tip: Did you know that the presentation slides and user's guides for all classes covered at the January ***DEP*** are available on the Data Reporting page on **ncci.com**?

HERE'S WHAT SOME OF OUR CUSTOMERS HAD TO SAY ABOUT THE EVENT:

"I really enjoyed the new one-hour ***DEP*** short sessions relating to unique data topics."

"I was very enthused and impressed with the ***DEP*** sessions and the professionalism and knowledge of the speakers."

"This was my first time going, and I'm also new to statistical reporting. I learned a lot, and it will make my job easier."

Save the Date

Data Educational Program Celebrates 20 Years

Mark your calendar to join NCCI from January 31–February 3, 2017, at the Palm Beach County Convention Center.

Join us for our 20th anniversary of providing industry education to data providers at the 2017 ***Data Educational Program***. Over the coming months, we will release additional communications announcing online registration, curriculum, and events.

Train at Your Own Pace—Upcoming Webinars

NCCI offers a series of data reporting webinars that offer a flexible learning plan, are easy to use, and allow you to learn at your own pace.

Our planned training schedule includes the following Webinars on Demand for 2016:*

Release Date	Webinar
First Quarter	Data Reports
Second Quarter	Medical Data Call—Reporting Rules for Select Data Elements
Second Quarter	Medical Data Call—Reporting Rules for Unique Payment Situations
Third Quarter	Financial Call Reporting—Claim Count
Third Quarter	Data Manager Dashboard—Overview
Fourth Quarter	2017 Financial Call Season

*Schedule is subject to change.

Go to **Learning Center—Data Reporting** on **ncci.com** to view these webinars and more.

Successful 2016 Financial Call Season

The 2016 Financial Call reporting season results are in. NCCI received 98.6% of the expected Financial Call data on time—up from last year's 97% result. Thanks to our data providers for working in partnership with NCCI to achieve this result.

Data reported in the 2016 Financial Call reporting season is utilized in NCCI's state rate and loss cost filings made throughout 2016 and into early 2017.

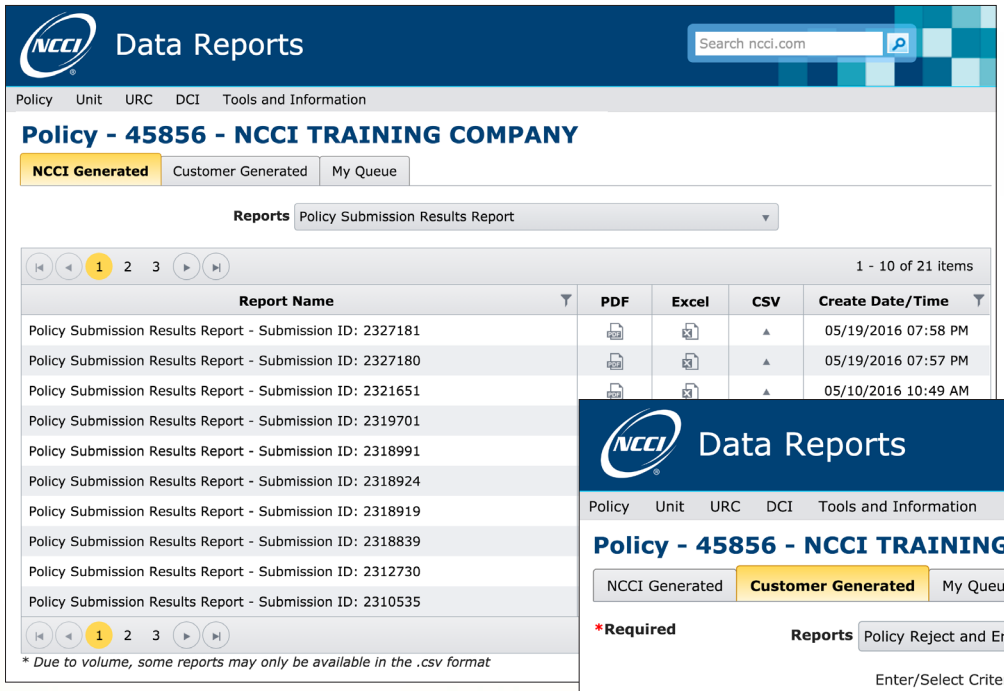
Requesting Data Reports Just Got Easier

The enhanced Data Reports feature is now available through ***DCA Access® Online***, the ***Policy Data Collection*** tool, and the ***Detailed Claim Information*** tool. Request NCCI-generated and customer-generated reports through a single access point with simplified menus and descriptions. Take advantage of the improved display of error messages and identify what specific fields generated the errors.

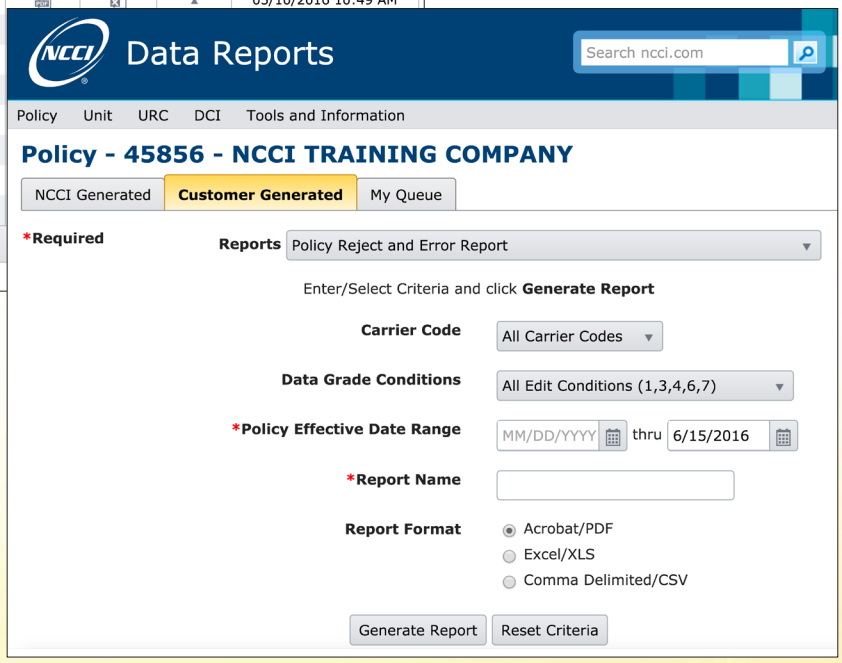
Highlights of the enhanced Data Reports feature include:

- Requests for NCCI-generated and customer-generated reports through a more simplified portal
- Direct links from **ncci.com** for convenient access
- Enhanced labels, filters, sort capability, and calendar features
- Customized selection criteria with specific options and dynamic fields for each report
- Mobile-friendly view

The following are examples of how to access NCCI- and customer-generated reports:



Select the NCCI Generated tab for access to all available Policy Submission Results Reports in all formats.



Select Customer Generated to customize your report based on selected criteria. Finish the request by naming it and selecting the format.

To learn more about the Data Reports feature, refer to Circular DR-2016-01. You can also view the Data Reports webinar in NCCI's **Learning Center** on **ncci.com**.

Get Ready for a New Experience Rating Split Data Reporting Method

When Unit Statistical data is reported for a policy that covers multiple employers, separate exposure and claim data for an individual employer may be needed for experience rating (ER) purposes only.

There are two instances when separate ER data is needed:

- Professional Employer Organization (PEO) client terminates its agreement with the PEO and the client was covered under PEO Master policy
- An ownership change has occurred

Currently, carriers report this data to NCCI through hard-copy form submissions. A new, time-saving solution for reporting ER Split Data electronically is coming next year.

NCCI will be helping the industry gear up for the new reporting option by providing communications to include:

- May 2016—Circular UNITS-2016-01 was released to announce the ER split data electronic reporting method.
- Third Quarter 2016—A circular will be released describing the edits that will be applied to reported data.
- Fourth Quarter 2016—The new ER Split Data Implementation Guide will be released on the Data Reporting page of **ncci.com**. This will include the record layout, data element requirements, business rules, edit matrix, and more.

Additional training will be available during the January 2017 ***Data Educational Program*** in a new ER Split Data reporting session. Stay tuned for future updates from NCCI on this new reporting method.

Catch Up on Industry Communications

NCCI released the following key communications during the first half of 2016, available at **ncci.com**:

- **Policy—**Upcoming Changes to Policy Data Reporting Requirements and NCCI's Proof of Coverage Service (POLS-2016-01)—Announced planned policy data reporting requirements and POC service changes.
- **Data Reporting—**Enhancements to Data Reports Feature Within ***DCA Access® Online*** (DR-2016-01)—Announced enhancements to the Data Reports feature accessed through ***DCA Access® Online***, the ***Policy Data Collection*** tool, and the ***Detailed Claim Information*** tool.
- **State Reporting—**Rhode Island—Proof of Coverage Update (FYI-POC-RI-2016-01)—Provided reporting requirements for the Unemployment Identification Number.
- **Medical Data Call—**Reporting Changes for Pharmacy Benefit Manager and Medical Marijuana (MED-2016-01)—Provided upcoming changes to medical data reporting requirements.
- ***Proof of Coverage (POC) State Guide*** **(April 2016)—**Updates include reformatting the POC Data Reporting Requirements section of the guide for consistency in all states.
- **Presentations Available—2016** ***Data Educational Program (February 2016)—***Announced the release of the presentation slides and user's guides for all programs covered at the January ***Data Educational Program***.
- ***Data Transfer via the Internet (DTVI)*** **File Name and Screen Changes (January 2016)—**Announced the implementation changes to file names and ***DTVI*** screen enhancements.

Data Tips

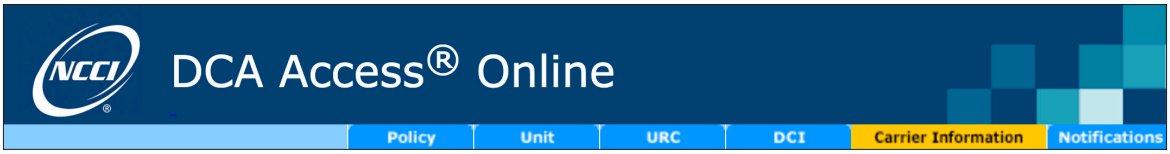
Carrier Contact Information at Your Fingertips

Have you ever tried to contact a coworker who reports a different data type but didn't know their name or how to reach them? The Carrier Information feature is a handy solution to that problem.

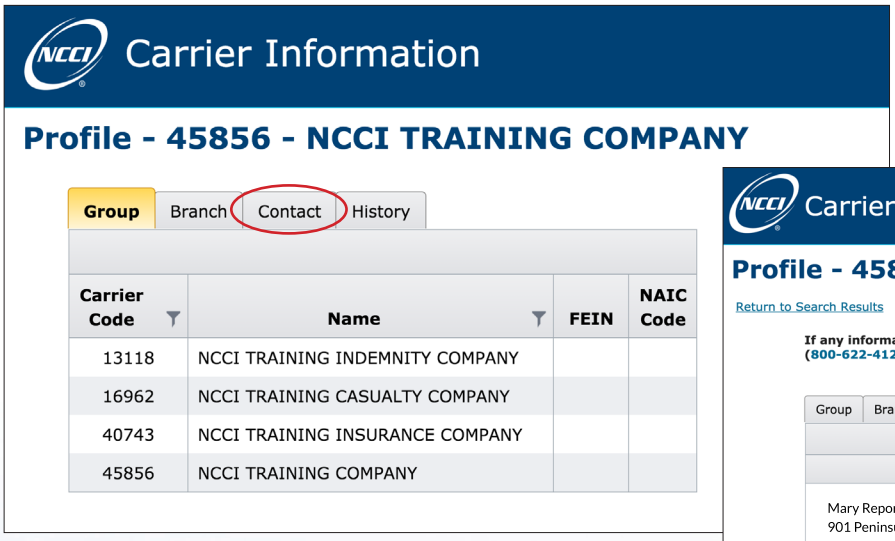
The feature is accessible through ***DCA Access® Online***, the ***Policy Data Collection*** tool, and the ***Detailed Claim Information*** tool.

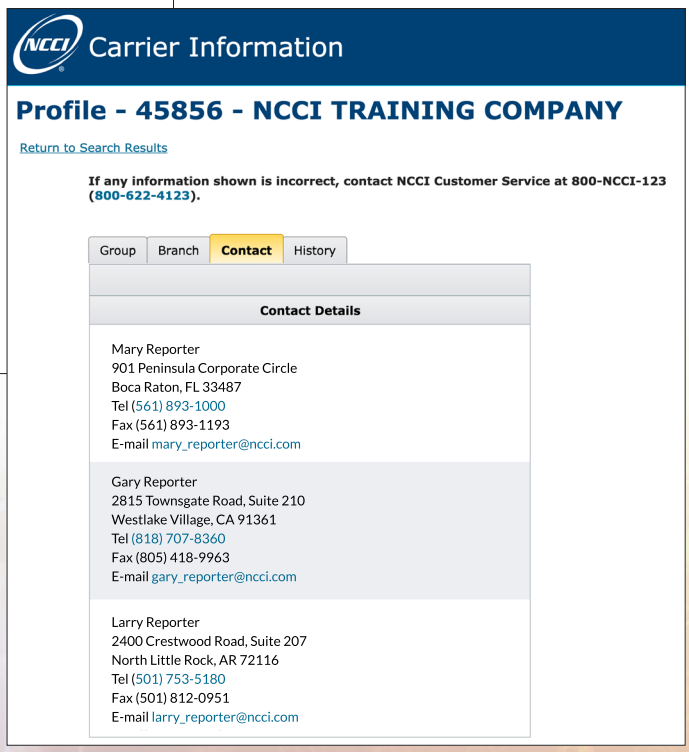
For example, if you are responsible for Unit Statistical reporting and need to contact your company's Policy Reporting Contact to help you resolve an open Unit notification, it only takes three easy steps:

Step 1: Access the Carrier Information tab:



Step 2: Select the Contact tab:





Step 3: All data reporting contacts are displayed, including Mary Reporter, the policy contact you want to reach.

Data Tips (Cont'd)

Reporting Vocational Rehabilitation Job Placement Expenses

Vocational Rehabilitation includes many different expenses that must be allocated properly into the four Detailed Claim Information Vocational Rehabilitation Expense reporting fields.

Job placement is an expense you should report in the Vocational Rehabilitation Education Expense Amount Paid field. There may be instances where you cannot separately identify job placement expenses. In these instances, you must report the expense in the Vocational Rehabilitation—Other Paid field.

The following table provides a high-level view of how to allocate these expenses:

Vocational Rehabilitation Fields	Expenses Included
Vocational Rehabilitation Education Expense Amount Paid	Education/training costs including tuition, books, and tools.
Vocational Rehabilitation Evaluation Expense Amount Paid	Testing and evaluating the claimant's ability, aptitude, and/or attitude in determining suitability for vocation rehabilitation or placement.
Vocational Rehabilitation Maintenance Benefit Amount Paid	Related expenses enabling the claimant to receive or participate in Vocational Rehabilitation services.
Vocational Rehabilitation—Other Paid	Other expenses not included in Education, Evaluation, or Maintenance.

Data Tips (Cont'd)

To Report or Not to Report

Did you know that not all claims are reportable? Refer to these guidelines for when—and not—to report claims on your Unit Statistical data:

Reportable:

- Traumatic injuries that occur on an accident date within the policy period
- Disease injuries that occur on an accident date within the policy period
- Disease injuries where the accident date is not specified, and the claimant's last date of exposure to the conditions causing the disease injury is within the policy period

Not Reportable:

Injuries with accident dates outside the policy period required to be paid due to an official ruling and where there is no corresponding exposure

Refer to Part 4-F of the ***Statistical Plan Manual*** for more information about claim reporting rules.

Don't Be a Missing Link

Reporting policy names and addresses can sometimes be daunting. Proper linking ensures that you associate a name with an address to create an employer record, which is then sent to the appropriate state for proof of coverage reporting purposes.

The four key linking fields are:

1. Name Link Identifier
2. Continuation Sequence Number
3. Name Link Counter Identifier
4. State Code Link

Key points to remember:

- The primary insured is always assigned Name Link Identifier 001 and Continuation Sequence Number 001
- Every Name Record requires at least one Address Record with the same Name Link Identifier

To learn more about name and address linking, go to the **Learning Center** on **ncci.com** to access our linking webinars.

Data Tips (Cont'd)

Medical Data Call—Medical Marijuana Reporting

Did you know that Medical Data Call reporting for medical marijuana is based on how the prescription was reimbursed? This includes separate Paid Procedure Codes (MM001 and MM002) for carrier reimbursements to the injured worker and to the dispensary. Medical marijuana reporting also requires using Taxonomy Code (175F00000X) and a new Place of Service Code (02) for Dispensary.

Let's look at two medical transaction scenarios to see how these fields would be reported:

Scenario 1: A claimant obtains a prescription for medical marijuana at the dispensary, and pays for it out of pocket. The dispensary bills the carrier for the prescription, and the carrier submits payment directly to the claimant.

The Paid Procedure Code, Taxonomy Code, and Place of Service Code fields for this medical transaction are reported as follows:

Bill ID	Line ID	Paid Procedure Code	Taxonomy Code	Place of Service Code
1001	1	MM001 (Medical Marijuana — Reimbursement to Injured Worker)	175F00000X (Naturopath)	02 (Dispensary)

Scenario 2: A claimant obtains a prescription for medical marijuana at the dispensary and does not incur any out-of-pocket expense. The dispensary bills the carrier for the prescription, and the carrier submits payment directly to the dispensary.

The Paid Procedure Code, Taxonomy Code, and Place of Service Code fields for this medical transaction are reported as follows:

Bill ID	Line ID	Paid Procedure Code	Taxonomy Code	Place of Service Code
2001	1	MM002 (Medical Marijuana — Reimbursement to Dispensary)	175F00000X (Naturopath)	02 (Dispensary)

For more information on medical marijuana reporting, refer to Circular MED-2016-01. Also, this information will be added to the ***Medical Data Call Reporting Guidebook*** in Third Quarter 2016.

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