



Detailed Claim Information Tools and Resources

A Comprehensive Portfolio of Data Reporting Tools and
Resources for Detailed Claim Information (DCI) Reporters

2018 Edition



What Is Detailed Claim Information (DCI)?

Detailed Claim Information is data from indemnity (lost time from work) claims. This data provides information on wages, benefits, claimant impairment, attorney involvement, and lump-sum payments.

What Is DCI Used For?

NCCI collects DCI to report on indemnity claim trends, perform legislative pricing, and produce research studies.

Tools and Resources for Detailed Claim Information (DCI) Data Reporters

Tools for Reporting, Receiving, and Monitoring

NCCI offers a variety of tools on ncci.com to help you conveniently pre-edit, submit, view, update, and monitor your DCI data.

- **DCI Data Collection** allows you to search, enter, view, correct, and update DCI claims. To further assist you with your DCI reporting, the tool offers the following additional features:
 - **File Tracking** allows you to monitor Production, Certification, and Pre-Edit DCI data files sent by you or your company. You can also monitor the data files sent to you and when they were downloaded.
 - **Data Quality Observations** allows you to view the results for all observations performed on your DCI data submissions compared to industry results.
 - **Data Reports** provides information regarding your submissions and edits identified by NCCI.
 - **Carrier Information** allows you to access your carrier group information and view coverage provider IDs (carrier codes) that fall under your group. Buyout/runoff dates, contact information, and branch addresses can also be accessed.
 - **Extract Data** allows you to extract your DCI data in the WCCDCI format for your internal use, such as creating subsequent reports, archiving, or researching.
- **DCI Pre-Edit Service** allows you to submit a DCI data file to pre-edit and receive an edit report to help correct the data prior to submitting to production.
- **Data Transfer via the Internet (DTVI)** is NCCI's Web-based tool for reporting your data electronically. You can also use this tool to receive error and submission reports and data files.
- **Data Manager Dashboard** helps you monitor your company's expected claims. You can also access your data quality and timeliness results for the **Data Quality Incentive Program (DQIP)** and **Carrier Data Quality Report Program (Carrier Report Card)**.

Original Month Reported	Data Cycle # (Final Claims Reported)	Rejected Edits	Outstanding Rejected Claims
Total	1919	2957	3819
Dec 2017	1301	1430	1263
Nov 2017	487	1176	487
Oct 2017	0	4	3
Sep 2017	129	293	139
Aug 2017	23	45	17
% Original Rejected Claims = 15.24%	0	0	0

Report Name	Get Report	Report Generated Date/Time
DCI Submission Results Report	[icon]	12/05/2017 11:12 AM
DCI Pre-Edit Service Submission Results Report	[icon]	12/05/2017 10:48 AM
DCI Certification Submission Results Report	[icon]	12/05/2017 10:48 AM
DCI Submission Results Report	[icon]	12/05/2017 10:47 AM
DCI Submission Results Report	[icon]	12/05/2017 10:34 AM

DCI Data Collection allows you to search and update your nonrejected and rejected DCI data.



Manuals Library

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- Underwriting Manuals
- Data Manuals
- Reference Manuals
- Previous Editions

- Data Manuals
 - Data Quality Guidebook
 - DCI Reporting Guidebook 2009 Edition**
 - Electronic Transmission User's Guide
 - Financial Call Reporting Guidebook
 - Medical Data Call Reporting Guidebook
 - Policy and POC Reporting Guidebook
 - Pool Data Reporting Guidebook
 - Statistical Plan Manual 2008 Edition**
 - Unit Statistical Reporting Guidebook

NCCI's **Manuals Library** offers instant access to our current data manuals and guidebooks.

Resources for Reporting Requirements and Communications

NCCI offers a number of resources on ncci.com to provide you with reporting requirements and information for DCI data.

- **Detailed Claim Information Reporting Guidebook** contains rules, requirements, and examples for reporting DCI data and includes the DCI Edit Matrix.
- **Statistical Plan for Workers Compensation and Employers Liability Insurance** contains the rules and requirements for reporting Unit Statistical data for all NCCI states.
- **Data Quality Guidebook** contains the program rules and criteria for each of NCCI's Data Quality Compliance Programs. It also includes NCCI's approach to data quality, details for Cross-Data Type Comparisons, and workflows for data quality best practices.
- **Electronic Transmission User's Guide** contains the requirements for preparing and submitting test and production files for all NCCI data types. It also includes information for receiving data files and extracts electronically. Field specifications and record layouts for electronic transmissions are found in the *WCIO Workers Compensation Data Specifications Manual*.
- **Circulars/FYI Plus Releases** address time-sensitive topics. These documents may include a call to action and/or announce important information needed to report timely and quality data.

- **Data Reporting Page (Detailed Claim Information)** on ncci.com provides tools, resources, publications, and direct access to Webinars on Demand to help you with all of your Detailed Claim Information data reporting needs.

Training Opportunities

NCCI is committed to educating data reporting customers by offering two types of training opportunities—Webinars on Demand and Data Workshops.

Webinars on Demand

NCCI's Webinars on Demand are online training modules that you can view and listen to at your convenience. Go to the Learning Center on ncci.com to access the webinars.

Data Workshops

NCCI's training events provide education and instruction on the latest data reporting requirements and tools. Visit ncci.com to see upcoming opportunities.

Contact Us. We're here to assist you Monday–Friday, 8:00 a.m.–8:00 p.m. ET. Call our Customer Service Center at 800-NCCI-123 (800-622-4123) or visit ncci.com and choose **Contact Us** to send an email.



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