ERM-14 Form Changes

In January 2019, we implemented the Experience Rating Ownership Submission tool, which allows you to:

- Complete the ERM-14 Form online (including an electronic signature option)
- Route the ERM-14 Form electronically to various business entities involved in the ownership change or between the business entity and its agent/carrier
- Submit the completed and signed ERM-14 Form electronically to NCCI

Our thanks go to all of our carriers and agents that provided valuable feedback during the development of these enhancements. NCCI is committed to streamlining the ownership submission process.

To further improve the process, NCCI has proposed a national item filing, which introduces a new two-page ERM-14 Form to be effective on February 1, 2020.

The new ERM-14 Form is:

- Simplified and easier to understand
- Reduced from four pages to two
- Intended to support accurate completion of the ERM-14 Form

The new ERM-14 Form and instructions for completing the form will be available on February 1, 2020, under the Frequently Accessed Forms section of the Residual Markets, Underwriting, or Agents/Brokers pages on ncci.com. You will also have access to the form and instructions in the Experience Rating Ownership Submission tool.

Stay tuned!
Press Play—Introducing Experience Rating Microlearning Videos

Need a quick answer to your experience rating questions? Check out our new video series on popular topics. You can learn something new in two minutes or less.

Here’s what’s currently playing in our Learning Center:

- **An Overview of NCCI’s Experience Rating**—Find out how experience rating works
- **Qualifying for Experience Rating**—Get an idea of how a business qualifies for an experience rating modification
- **States Where NCCI Produces Experience Ratings**—Learn which states use NCCI’s Experience Rating Plan Manual
- **Intrastate vs. Interstate Experience Ratings**—See how a business is rated on an intrastate vs. interstate basis
- **The Experience Rating Worksheet at a Glance**—Get a quick overview of the worksheet and its components
- **Experience Rating Modification Factor (Mod)**—See the type of mod that may apply to an employer
- **Reasons an Experience Rating Is Revised**—Review the most common reasons for mod revisions

Go to the Learning Center now

The Learning Center contains more in-depth webinar material on experience rating topics.

For more information, contact our Customer Service Center at 800-NCCI-123 (800-622-4123).

Inspection Info Now in Riskworkstation™

When pricing workers comp policies, it pays to know that a business is classified correctly. Riskworkstation™ now displays inspection information, so that you can verify class codes and make better underwriting decisions.

The new inspection indicator:
- Displays whether a business has been inspected in the past two years
- Shows if the inspection resulted in a class code change
- Provides immediate access to the report by the carrier of record
- Includes instructions for obtaining the report if you are not the carrier of record

Connect With Our Powerful Suite of Web Services

Get real-time access to the information you need directly through your company’s systems. Whether your goal is to enable online quoting, expand data analysis, or facilitate process efficiencies, our Web services provide an automated solution.

NCCI’s Web services include:

- **Mod Factors**—Access current or historical mods, classification codes, and policyholder name(s) and address(es).
- **Experience Rating Worksheets**—Broaden your analysis beyond the mod factor with payroll and loss data from the current or historical Experience Rating Worksheet.
- **Risk History Reports**—Complement your analysis for both rated and unrated businesses with estimated and audited payroll, claim counts by class code, and details on policy cancellations and noncompliance.
- **Aggregate Loss Factors (ALFs) on Demand**—Modernize the way you calculate aggregate excess loss factors for retrospectively rated policies. The ALFs on Demand Web service gives you the ability to automate the submission of multiple scenarios, returning detailed results with intermediate values.
Transform Your Research With Our New Class Look-Up Scopes Feature

Work smarter with NCCI’s free Class Look-Up tool, now featuring Scopes® Manual descriptions.

Here’s what customers are saying about Class Look-Up:
- “Research that used to take me three hours now takes three minutes.” –Insurer Executive
- “So intuitive and easy.” –Agent

See how easy it is by watching this quick video.

We will release more Class Look-Up enhancements in the coming months, so stay tuned.

A Look at the Use of Experience Rating Mods by Procurement Offices

NCCI regularly collaborates with industry stakeholders. The use of Experience Rating Mod(s) by procurement offices is a topic of increased interest. In a previous article, Kathy Antonello (NCCI’s former chief actuary) shared why it is not appropriate to use Experience Rating Mod(s) to compare the relative safety of employers.

In some states, contractors have a real challenge when bidding on new business—if their E-mod is greater than 1.00, they might be ineligible for the job.

Several articles published in recent years have discussed procurement offices’ misuse of E-mods. Despite this, disclosure of E-mods promulgated by NCCI or other rating bureaus continues as a requirement and relative measure of perceived safety practices by contractors bidding on projects.

Read the full article, Should Procurement Offices Use E-Mods to Compare Contractor Safety? Think Again, on ncci.com to learn more about this topic.
Experience Rating Reminders
Don’t forget that the following products are available for you on ncci.com.

**Experience Rating Correspondence Distribution (ERCD)** is an application on ncci.com that enables carriers to retrieve experience rating ownership determinations and other correspondence. ERCD replaces USPS delivery with a convenient online location for carriers to access their organization’s correspondence. Now that ERCD is available, carriers won’t have to wait for hard copy correspondence from our Experience Rating Department to arrive in the mail! Find ERCD on the Underwriting page of ncci.com or in our Services & Tools Catalog.

**Experience Rating Ownership Submission** is an application on ncci.com that provides carriers, agents, and insureds with an efficient and convenient way to report changes in ownership for experience rating purposes. This is available to you at no charge.

**Experience Rating Ownership Submission** is found in the Tools listing for the Residual Markets, Underwriting, and Agents/Brokers pages and in the Services & Tools Catalog.

The **Experience Rating (ER) Split Data Reporting Guide** is an electronic option for data providers to report individual exposure and claim data used for experience rating purposes. The **ER Split Data Reporting Guide** is an alternative method of data reporting to submitting via hard copy. Use it when a client is covered under a professional employer organization (PEO) master policy and the client terminates its agreement with the PEO, or if an ownership change has occurred.

NCCI also provides a handy Experience Rating (ER) Split Data Reporting template to assist in providing the required data elements and record layouts as defined in the **ER Split Data Reporting Guide**. The ER Split Data Reporting template is on the Underwriting page of ncci.com.