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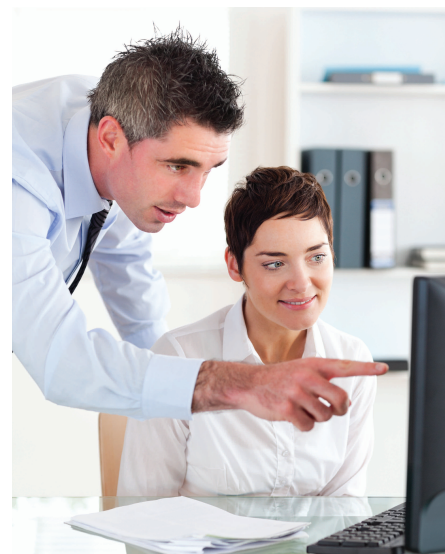
Coming Soon: Experience Rating Ownership Submission

NCCI is pleased to announce a new tool for submitting ownership information to NCCI—the **Experience Rating Ownership Submission** application on ncci.com. This Internet-based service will provide carriers, agents, and insureds with an efficient and convenient way to report changes in ownership for experience rating purposes. The tool will be available to all users at **no charge**.

Experience Rating Ownership Submission will make reporting easy by:

- Providing a one-stop location for submitting ownership information
- Providing easy-to-use directions on what needs to be reported and how
- Adding the capability to use eSignature to submit ownership information to NCCI
- Adding the option for a user-friendly Q&A to collect information and automatically generate the ERM-14 form

Find the **Experience Rating Ownership Submission** in the Tools listing for the Residual Markets, Underwriting, and Agents/Brokers pages and in the Services & Tools Catalog.



NCCI Launches Plug In & Power Up Campaign

Earlier this year, NCCI launched our **Plug In & Power Up** initiative, streamlining access to a broad range of services and tools and offering powerful new ways to access your data and information.

Founded in 1923, the mission of the National Council on Compensation Insurance (NCCI) is to foster a healthy workers compensation system. In support of this mission, NCCI gathers data, analyzes industry trends, and provides objective insurance rate and loss cost recommendations. These activities—combined with a comprehensive set of tools and services—make NCCI the source you trust for workers compensation information. To learn more about NCCI, please visit ncci.com.

“NCCI is committed to helping workers compensation professionals ‘power up’ their decision-making by plugging into the industry’s most comprehensive data and information tool set,” said Bill Donnell, NCCI’s president and CEO. “This initiative gives our stakeholders greater flexibility, allowing them to connect with us in the way most convenient for them.”

The **Plug In & Power Up** initiative adds several new and enhanced product offerings to the NCCI suite of analytical and risk-specific tools in 2018. Many are now available and more are on the way:

New—Experience Rating Worksheet Web Service—Available now! This expansion of our risk information Web service provides the underlying detailed historical payroll and loss data, along with formula elements used to calculate the experience modification factor in a “server-to-server” format. This allows insurers to automatically incorporate this information directly into their systems.

New—Letter of Authority (LOA) Upload—Available now! See the full article for more details.

New—Experience Rating Correspondence Distribution (ERCD)—Available now! See the full article for more details.

New—Class Look-Up—Available now! This product offers new and comprehensive access to NCCI’s classification codes and descriptions by creating a single interface to access classification-related content by state- or user-defined criteria. Insurers and agents alike will particularly value this enhancement.

New—Risk History Report Web Service—Q4 release! This expansion of our Web service will provide the most recent five years of estimated and audited payroll, claims counts by class code, and details on policy cancellations. It will be available for experience rated as well as nonrated risks. The “server-to-server” format will allow insurers to automatically incorporate this risk-specific information directly into their systems.

Stay tuned to ncci.com for more details on our product enhancements.

Experience Rating Correspondence Distribution (ERCD) Is Now Online

ERCD creates a more automated and efficient customer experience, allowing insurers to access experience rating ownership determinations. This means no more waiting for hard copy correspondence to arrive in the mail.

ERCD:

- Provides experience rating ownership in a PDF format
- Includes a daily email notification with a link to easily retrieve correspondence
- Maintains historical correspondence for up to 180 days
- Offers sorting, filtering, downloading, and printing options

In addition, you will continue to receive correspondence via email, along with the ability to retrieve it from **ERCD**.

Look for **ERCD** on the **Underwriting** page on ncci.com or in our Services & Tools Catalog. For questions, please contact our Customer Service Center at 800-NCCI-123 (800-622-4123) or customer_service@ncci.com.

Letter of Authority Enhancements in Riskworkstation™

Great news—our new Letter of Authority (LOA) process in **Riskworkstation™** is designed to improve efficiency, save time, and lower costs. When you purchase an **Experience Rating Worksheet** or **Risk History Report**, you can now select the following options:

- **Letter of Authority (LOA) Template:** Benefit from convenient access to a standardized template right on the order screen.



- **LOA Upload:** Enjoy the ease of attaching the LOA in *Riskworkstation™* at the time of your order. This is a great timesaver when researching prospective new businesses.

Preliminary, Final, or Contingent Mod? How to Tell the Difference

Typically, updated rates or loss costs are proposed to state regulatory bodies annually for approval. This rate or loss cost filing includes updated rating values used for the experience rating calculation.

Rating values include factors such as:

- Expected Loss Rates (ELRs)
- Discount Ratios (D-Ratios)
- Weights
- Ballasts
- Split Point

Once a state has approved the rate or loss cost filing and effective date, these factors are available for use in experience rating.

Mods are typically produced months in advance of the rating effective date. Here's how to differentiate among the various statuses:

Preliminary: This means that regulatory approval of the experience rating values is still pending and that the prior year's rating values are being used to calculate the mod factor.

Final: Once the updated rate filing has been approved, the mods are revised to reflect the updated rating values to become final mods. Interstate mods are *final* when the pending rate filings for **all** states on the rating have been approved. For example, if the mod contains payroll and loss data for Florida, Louisiana, Alabama, and Georgia, but only the Florida rate filing is approved, the mod will not be final until the other three states' rate filings have been approved.

Contingent: This indicates that an experience rating modification factor was produced with missing Unit Statistical data, but met the

minimum data requirements set forth in the *Experience Rating Plan Manual*. Since mods are produced months in advance of the rating effective date, it's possible that not all data will be received at the time that the mod is produced. Contingent mods account for less than 1% of the total rating population.

A mod can also be contingent for a unit or a specific unit report level that contains errors that make it ineligible for experience rating use. This alerts the data provider that the unit requires corrections for it to be used for experience rating purposes.

To recap, here are a few things to remember:

- A mod will be either *preliminary* or *final*
- Yes, a mod can be both *preliminary* and *contingent*
- Yes, a mod can be both *final* and *contingent*

Tips for Submitting ER Split Data

Last year, NCCI introduced ER Split Data for data providers to report individual exposure and claim data for experience rating purposes. It should be used when a client is covered under a professional employer organization (PEO) master policy and the client terminates its agreement with the PEO or if an ownership change occurs.

Before the data can be submitted to NCCI, the electronic units pass through an editing process with a series of quality checks to verify its validity, accuracy, and completeness.

We offer an Experience Rating (ER) Split Data Reporting template to help you provide the required data elements and record layouts as defined in the ***ER Split Data Reporting Guide***.

When using the template, remember:

- Always start with a new, blank template.
- Multiple users cannot access the file at the same time.
- Multiple copies of the spreadsheet can be downloaded from **ncci.com**.
- Tabbing is not recommended to navigate from field to field. Instead, select the cell for data entry using your mouse or keyboard navigation.
- Use the drop-down menus to select values for the following:
 - Report Type
 - Exposure State
 - Type of Transaction
 - Address State
- Once the Type of Transaction is selected, the field for Client Termination Date/Ownership Change Date will automatically update based on the selected Type of Transaction.
- All date fields must be entered in the following format: mm/dd/yyyy.
- All data elements located in the Link Data, Header, Name, and Address are required fields. In addition, at least Row 1 of Exposure is required for Original and Replacement reports.
- For state-specific reporting requirements, refer to the ***ER Split Data Reporting Guide***.



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