# Bid Process Discussion

Heidi Mangum, WCP®

Plan Administration Manager NCCI



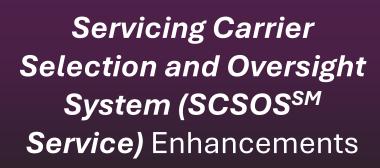
## Agenda



**Proposal Reminders** 



Bid Process Efficiencies







# Proposal Reminders



## **Proposal Reminders**

- Prepare Letter of Intent in Advance
  - Replace expiring Certificates of Insurance
  - Determine officer and notarization
- Early Proposal Attachments
  - Upload before due date
  - Request review





# Bid Process Efficiencies



#### **Bid Process Efficiencies**

Modernized Request for Proposal (RFP):

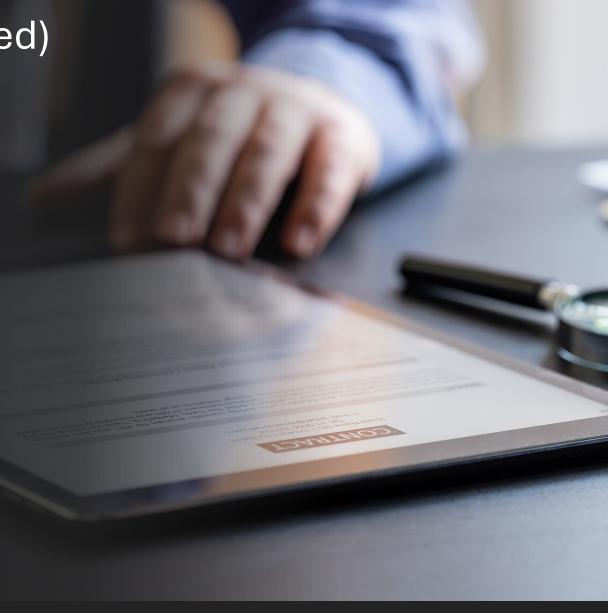
- Reordered Content to Follow Workflow
- Removed Redundancies
- Clarified Content
- Added Subsection Headings



Bid Process Efficiencies (continued)

#### Modernized RFP:

- State-Specific RFP Requirements
  - Minimum writings
  - In-state office
  - Additional documents
- RFP Exhibits



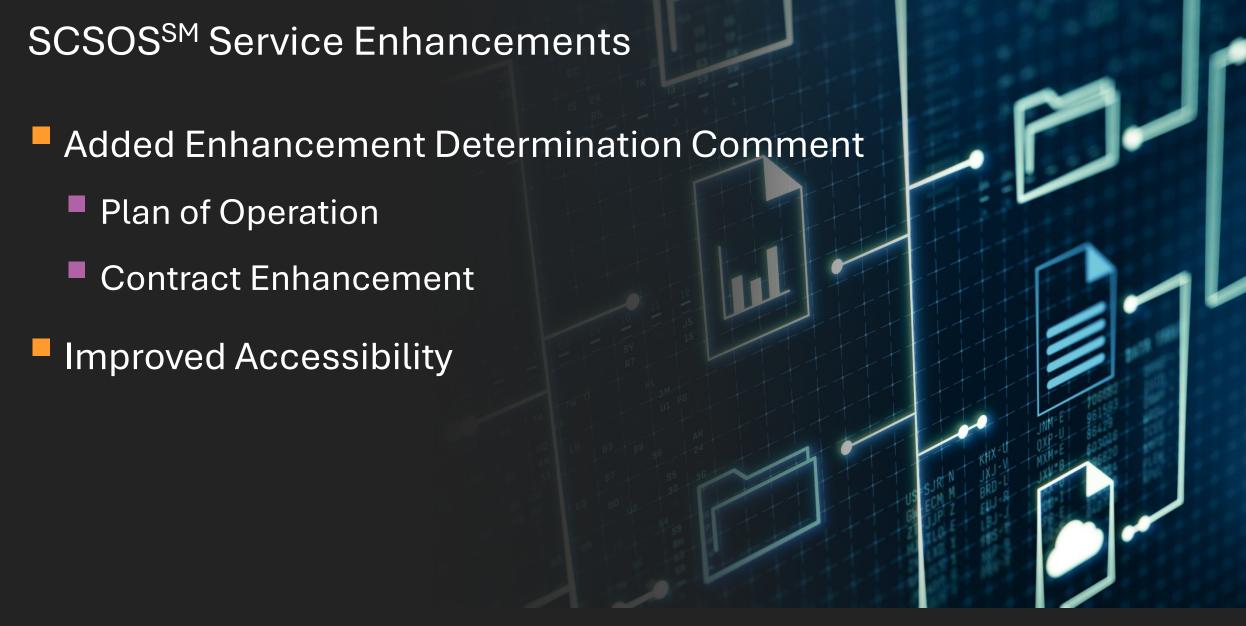
Bid Process Efficiencies (continued)

No longer required:

- Annual Report
- Annual Statement
- Organizational Chart
- Contact Information Page







## **Annual Survey**

- Email Automated Survey
- October 2025
- Quick and Easy



### Conclusion



**Proposal Reminders** 



Bid Process Efficiencies

