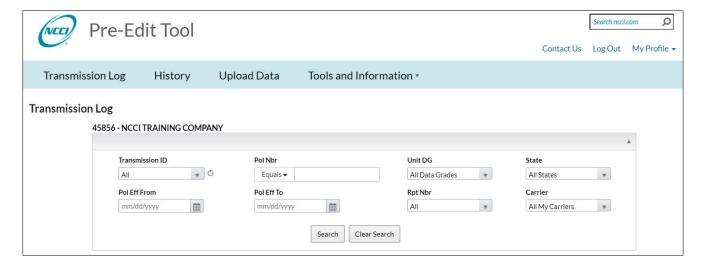# 2021 Unit Pre-Edit Tool Enhancements

This visual guide provides the details of the latest enhancements made within the *Unit Pre-Edit Tool*.

Enhancement 1—Expanded the Transmission Log Search Criteria

The Transmission Log search criteria has been expanded to provide a more robust experience with the:

- Addition of a data grade filter to allow you to select one or more data grades to assist with prioritizing your work. The default for this screen is "All Data Grades."
- Removal of the Advanced Search link from the screen to show all available search criteria.
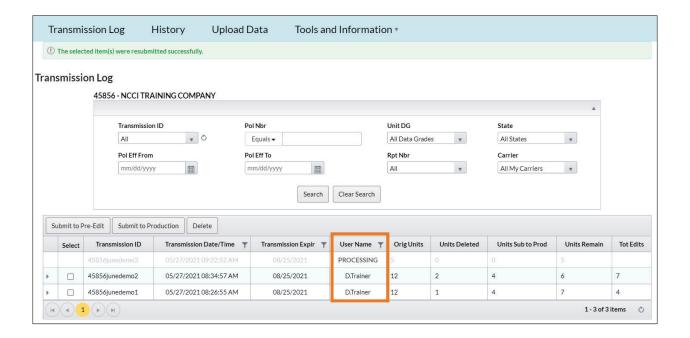
Enhancement 2—Added Processing Status to Transmission Log Screen

When selecting the **Submit to Pre-Edit**, **Submit to Production**, or **Delete** action buttons, the associated Transmission ID will display "PROCESSING" within the User Name column. Once processing is complete, the transmission will be available.
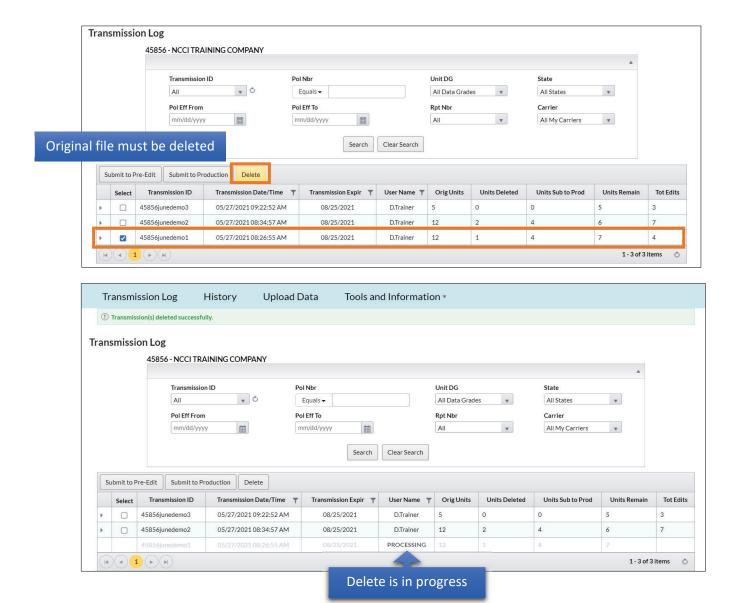
Average processing time is within 30 minutes. If the submission still has a "PROCESSING" status after an hour, contact NCCI's Customer Service for assistance.

Enhancement 3—Ability to Resubmit Deleted Transmissions Using Same File Name

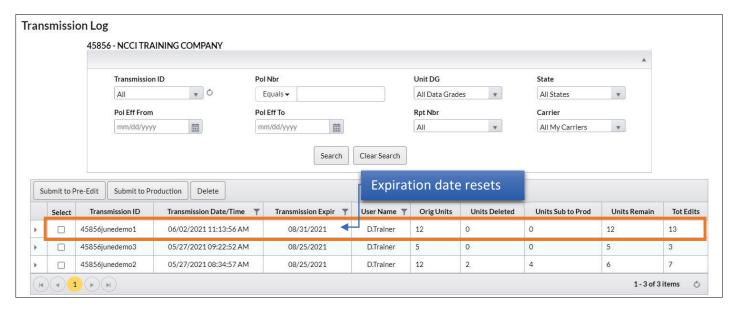A previously deleted transmission from the *Unit Pre-Edit Tool* can now be resubmitted using the same file name. As a result, you will no longer receive a "duplicate file name" error email. However, transmissions with the same file name that are not deleted from the tool first will continue to be rejected.

Once your transmission has been deleted in the tool, you can resubmit a new file using the same name.

Once your file has been resubmitted, the Transmission Log will display the most recent version of the file with a new transmission date/time and expiration date:

Enhancement 4—Availability of Action Buttons Based on Selection

Your options to **Submit to Pre-Edit**, **Submit to Production** or **Delete** will be available for use depending on which level of your file you are working with: (1) Transmission Level, (2) Data Grade Level, or (3) Unit Level:
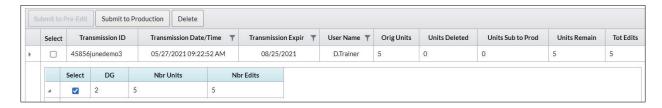
Action buttons are available as follows:

1. Transmission Level—All action buttons are available

	Select	Transmission ID	Transmission Date/Time ▼	Transmission Expir ▼	User Name ▼	Orig Units	Units Deleted	Units Sub to Prod	Units Remain	Tot Edits
▸	☑	45856junedemo3	05/27/2021 09:22:52 AM	08/25/2021	D.Trainer	5	0	0	5	5

Action buttons: Submit to Pre-Edit | Submit to Production | Delete

2. Data Grade Level—**Submit to Production** and **Delete** are available

	Select	Transmission ID	Transmission Date/Time ▼	Transmission Expir ▼	User Name ▼	Orig Units	Units Deleted	Units Sub to Prod	Units Remain	Tot Edits
▸	☐	45856junedemo3	05/27/2021 09:22:52 AM	08/25/2021	D.Trainer	5	0	0	5	5

Action buttons: Submit to Pre-Edit (disabled) | Submit to Production | Delete

	Select	DG	Nbr Units	Nbr Edits
◢	☑	2	5	5

3. Unit Level—**Delete** is available

	Select	Transmission ID	Transmission Date/Time ▼	Transmission Expir ▼	User Name ▼	Orig Units	Units Deleted	Units Sub to Prod	Units Remain	Tot Edits
▸	☐	45856junedemo3	05/27/2021 09:22:52 AM	08/25/2021	D.Trainer	5	0	0	5	5

Action buttons: Submit to Pre-Edit (disabled) | Submit to Production (disabled) | Delete

	Select	DG	Nbr Units	Nbr Edits
◢	☐	2	5	5

Select	Go To	Insured	Pol Nbr	Last Activity	Updated	Carrier	Pol Eff	State	Rpt Nbr	Corr Seq	Admin Nbr	Risk ID	FEIN
☑	≡	TESTORK TOWERS LLC	NAETDTV2021DTVI91	05/27/2021	Y	45856	01/01/2014	NH - 28	1	0	21147A0191	917925658	521394031

Note: If you place a check mark next to a different level, your original selection will be removed, and your latest selection will determine which action buttons will be available to you.

Enhancement 5—Relocated the Action Buttons on the Unit Details Screen

The action buttons have been relocated from the left to the right of the screen to help avoid inadvertently deleting a unit.