The Data Connection

July 2018

Welcome to ***The Data Connection***, an NCCI communication series that keeps you informed on important data reporting news, data quality updates, data reporting enhancements, recent communications, and more. ***The Data Connection*** is released twice a year and features key information to help you perform your data reporting activities.

Look for more information on these topics on **ncci.com**.

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This edition of ***The Data Connection*** features a variety of topics and articles—including information on the new Indemnity Data Call and the resources currently available, a recap of the 2018 ***Data Educational Program (DEP)***, as well as details on the upcoming 2019 ***DEP***, and information on the recently launched ***Unit Data Collection (UDC)*** tool.

New and Improved—Unit Data Collection Is Here!

Our new ***Unit Data Collection (UDC)*** tool was launched at the end of March, and it takes Unit data reporting to a whole new level. The tool's enhanced screens and additional functionality streamline the workflow process for searching unit reports, reviewing outstanding edits, making necessary corrections, and entering data.

Highlights of the new tool include:

- Current View—Retrieve the cumulative view of a unit report for the latest reported values from the 1st report, subsequent reports, and all corrections
- Historical View—Research prior reports, corrections, and historical edits
- Outstanding Edit View—Identify edits that are currently outstanding, and directly link to records in error
- Combined Search Results—View combined search results of nonrejected and rejected data

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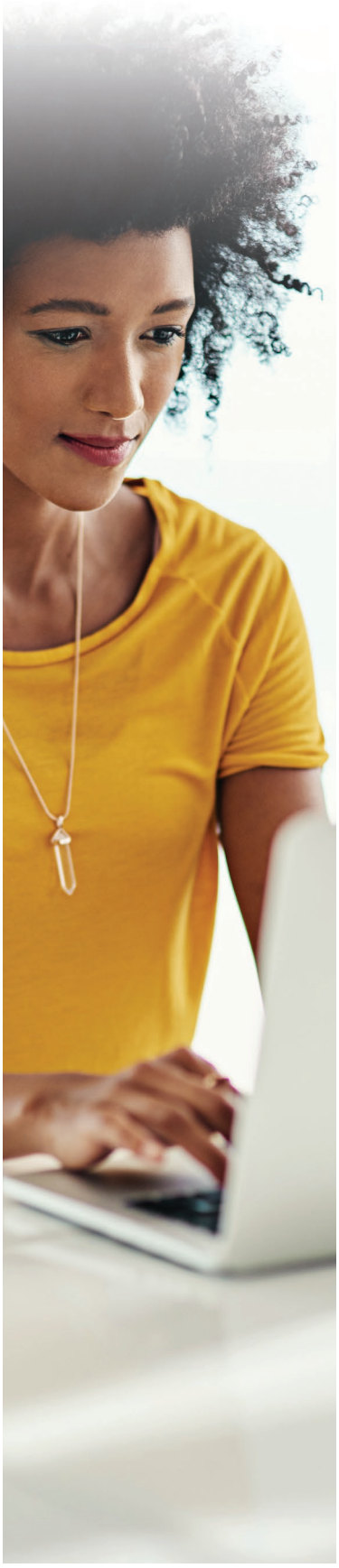

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Use this tool to view and update your Unit Statistical data. For additional information on specific features, view "Show Me How" videos, which have been added to the ***UDC*** tool. These one-minute, topic-specific modules will allow you to quickly:

- Understand your **Search Results**
- Know how to submit a **Subsequent Report**
- Research the **History View** to examine prior reports and edits

The "Show Me How" videos are accessed directly from links displayed on these screens in the tool.

To learn more about the features of this tool, view and listen to the Webinars on Demand available under the **Learning Center** section of **ncci.com**.

Read more about the new UDC tool in NCCI Circulars UNITS-2017-02, UNITS-2017-03, UNITS-2018-01, UNITS-2018-02, and UNITS-2018-03.

The New Indemnity Data Call—Coming in Mid-2020

Legislative pricing is a core responsibility of NCCI, and that role has been limited by the lack of sufficient indemnity claims data available. In mid-2020, a new Indemnity Data Call will be implemented to meet this need—providing more comprehensive indemnity claim information.

Developing a proposal for the new Indemnity Data Call was a yearlong effort that started with discussions with NCCI's Board of Directors in early 2017. The Board directed NCCI to continue exploring the idea, and NCCI worked with the Actuarial Committee and Data Collection Procedures (DCP) Subcommittee and their appointed working groups to develop the new Indemnity Data Call proposal.

At the January 2018 NCCI Board of Directors meeting, the proposal was presented and discussed, and, after careful consideration, the Board voted to adopt the new Indemnity Data Call. In February, NCCI announced the Indemnity Data Call to the industry via Circular IND-2018-01, and in April, Circular IND-2018-02 announced the *Indemnity Data Call Implementation Guide*, new **ncci.com** section, and additional resources.

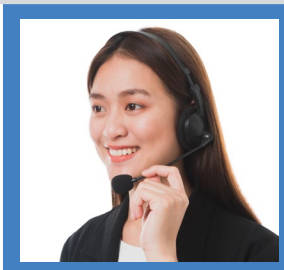
So, what does this mean for the industry? Let's look at some of the data reporters who contacted NCCI's Customer Service Center and see what questions are being asked about the newest NCCI data type.

Hi NCCI, so when does the Indemnity Data Call start, and what states are included?

the NEW INDEMNITY DATA CALL

This new data type will begin with indemnity claims data activity occuring in Second Quarter 2020, due to be reported to NCCI by the end of Third Quarter 2020.

All NCCI states are included, and we have been in discussions with the independent bureaus.



How do I know if my company has to report?

the NEW INDEMNITY DATA CALL

In March 2018, we contacted all companies required to report.

Participation was based on groups with at least 1% market share in any one NCCI state over the most recent three years—based on 2014–2016 premiums.

If you're still not sure, you can contact us at 800-622-4123 and we will be happy to help.

Can you give me more information on the reporting layouts?

the **NEW** INDEMNITY DATA CALL

There are two records—a Transactional Record and a Quarterly Record.

They are both traditional flat-file formats. Also, certification testing will be required—we will release more information on certification in the future.

I've been using the Indemnity Data Call resources on **ncci.com**, and they're great. What's next?

the **NEW** INDEMNITY DATA CALL

In 2018, look for additional information, including an update to the *Indemnity Data Call Implementation Guide*, including more examples. Also, the 2019 ***Data Educational Program*** will include training on the new Call.

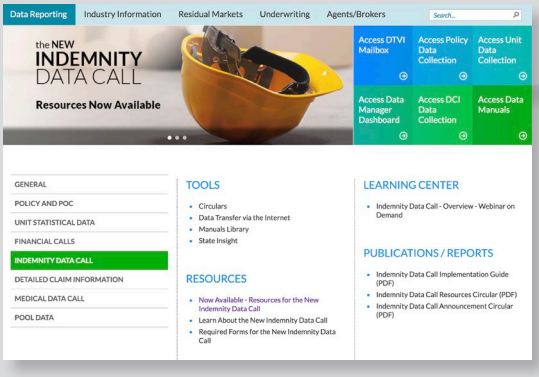
Be sure to stay connected to **ncci.com** and to set your Preferences to receive notifications on updates that we make regarding the Indemnity Data Call.

Where can I find information on reporting the Indemnity Data Call?

the NEW INDEMNITY DATA CALL

Great Question! We've added a specific section for Indemnity Data Call on the Data Reporting page of **ncci.com**.

On this page, you will find the *Indemnity Data Call Implementation Guide*, circulars, a Webinar on Demand, and more as outlined in Circular IND-2018-02. We will keep this page updated with all the latest information, including additional training opportunities.



Another highlight available is the new Indemnity Data Call video, which was presented at NCCI's ***Annual Issues Symposium (AIS)***. To view the video, go to **ncci.com**, **The Future@Work, *AIS*** 2018 Highlights.

"In the Know"—Data Communications

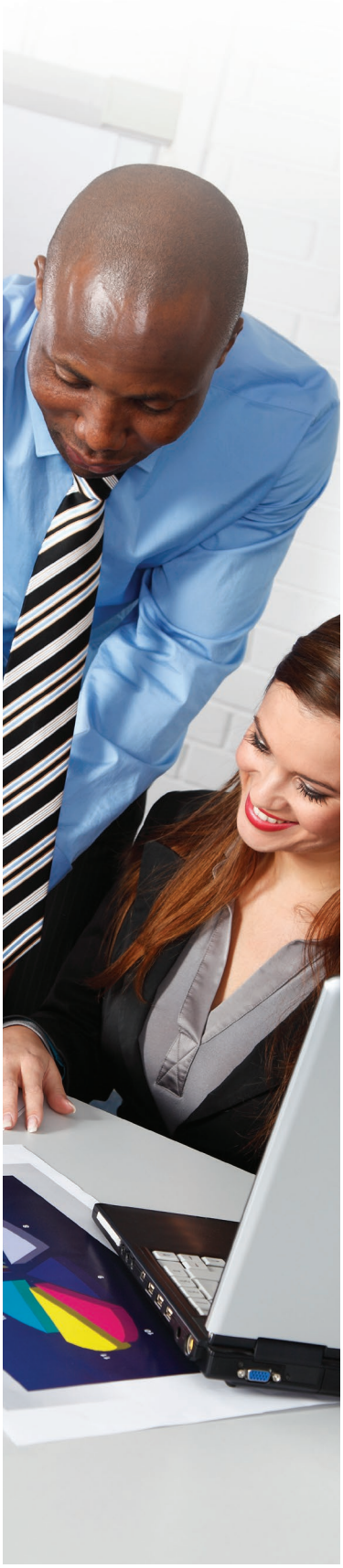
In addition to the communications discussed in this publication, NCCI released the following key communications on **ncci.com** during the first half of 2018:

Detailed Claim Information (DCI)—DCI Quality Observations Enhancements (Circular DCI-2018-01)—Summarized enhancements to the DCI Quality Observations feature in the ***DCI Data Collection*** tool.

Unit Statistical—Reject Edits Applicable to Separated Data (Circular UNITS-2018-03)—Announced revisions to unit statistical reject edits when a value of "S" is reported in the Unit Format Submission Code or in the Separated Segment Number or Separated Date fields.

Policy—Implementation of New Policy Edits (Circular POLS-2018-01)—Provided a listing of implemented new and changed edits.

Proof of Coverage—Nevada—Deductible Policy Reporting Requirements for POC (Circular POC-NV-2018-01) announced new reporting requirements.



Plug In & Power Up

In April, NCCI announced the launch of its **Plug In & Power Up** initiative. The effort streamlines customer access to a broad range of NCCI's services and tools. The series of products and enhancements allows customers to access workers compensation data and information in powerful new ways that also flexibly respond to their preferences.

This initiative adds enhanced product offerings to the NCCI suite of data reporting tools and training in 2018. Here's what customers can expect:

Plug In POWER UP

Tools	Benefit
New! ***Unit Data Collection***	NCCI launched the new ***Unit Data Collection*** tool, which streamlines the carriers' workflow process for searching, viewing, and updating their Unit Statistical data. The new tool includes enhanced screens, expanded functionality, additional online edits, and a historical view to assist with research.
Enhanced! ***DTVI*** File Tracking	Targeted for Q3 2018, NCCI will enhance its ***Data Transfer via the Internet*** tool and **File Tracking** feature, which allows carriers to submit, and monitor their outgoing and incoming data files. Enhancements include summary views by file type and by data submitter.
New! ***Class Look-Up***	Targeted for Q3 2018, this product will offer new and comprehensive access to NCCI's classification and statistical codes and descriptions by creating a single interface to access classification/statistical-related content by state- or user-defined criteria. Carriers and agents alike will particularly value this enhancement.
New! ***Experience Rating (ER) Split Data Reporting Guide***	Targeted for Q3 2018, NCCI will expand its **Manuals Library** to include the ***ER Split Data Reporting Guide***. As part of the expansion, the guide will be enhanced with additional instructions on split data for ownership changes and hard copy forms.

Webinars on Demand—These online training modules allow data customers to view and listen to valuable training at their convenience. Following is the 2018 schedule:

2018	Webinars on Demand*
Available	Unit Data Collection—Search and View
Available	Unit Data Collection—Add, Update, and Correct
Available	Unit Data Collection—Current and Historical Views
Available	Indemnity Data Call—Overview
3rd Quarter	Data Transfer via the Internet—Overview
4th Quarter	Unit Pre-Edit Tool

*Schedule is subject to change.

NCCI Coordinates 2018 Workers Compensation Terrorism Data Reporting Initiatives on Behalf of Industry

NCCI continues to provide industry leadership in terrorism data collection activities for the Federal Insurance Office (FIO) and the National Association of Insurance Commissioners (NAIC). NCCI coordinated with the independent state rating bureaus to fulfill the workers compensation obligations of participating carriers.

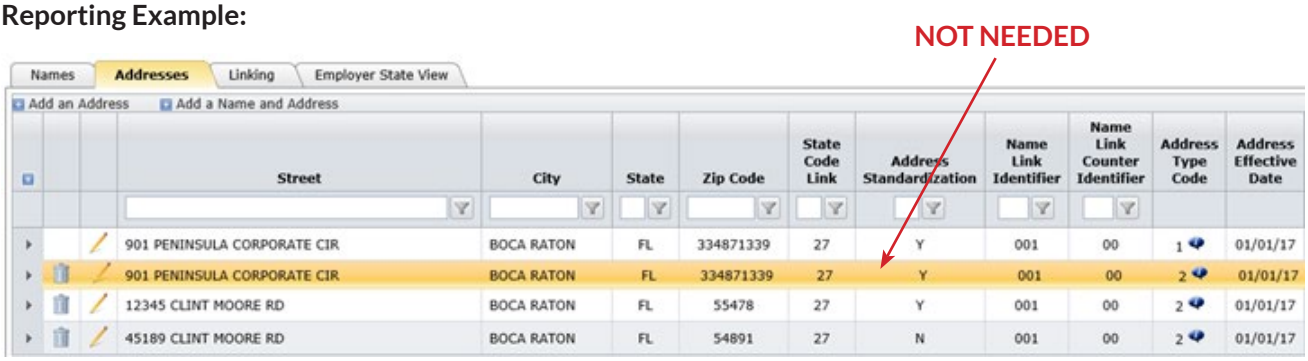
Learn more by reading NCCI Circulars FYI-DR-2018-01 and FYI-DR-2018-02.

DATA TIP

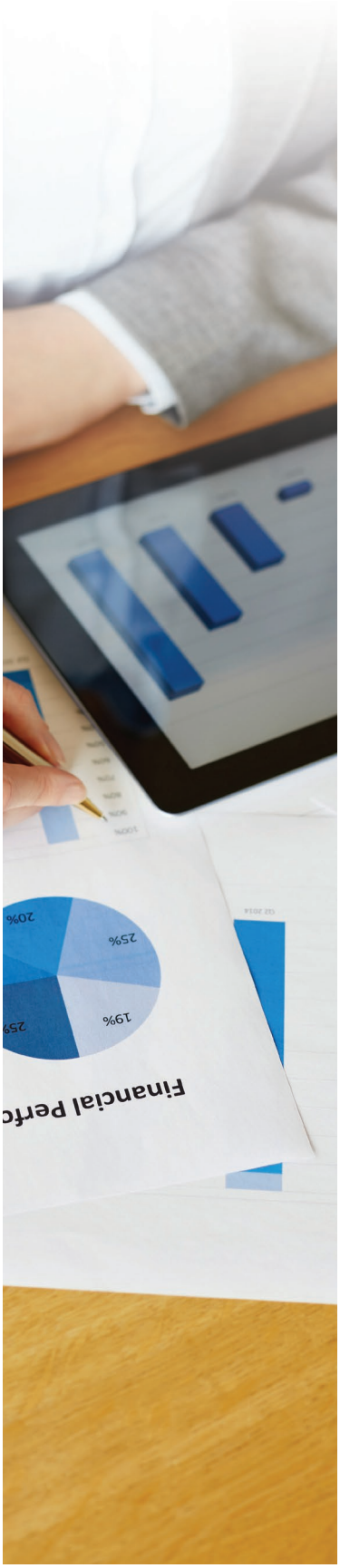
Policy Reporting Mailing and Operating Address Tips

When a mailing address is the same as the location of operation address on a policy, only report the mailing address once as an Address Type 1 (Mailing Address). NCCI's ***Proof of Coverage (POC)*** service will provide to the state the mailing address as a location of operation.

Reporting Example:



For additional information on address reporting requirements for ***POC***, refer to NCCI's ***Policy and Proof of Coverage (POC) Reporting Guidebook***, Part 6—Name and Address Reporting Requirements.



DATA TIP

Medical Data Call

Did you know that an industry view of state Medical Data Reports is available to affiliates via ***State Insight***?

Medical Data Reports provide a data source for those interested in analyzing medical benefits in workers compensation. Some of the categories in the Medical Data Reports include:

- Physician
- Hospital Inpatient/Outpatient
- Ambulatory Surgical Centers
- Drugs
- Durable Medical Equipment (DME), Supplies, and Implants

Additionally, the 2017 edition of the Medical Data Reports include an Opioid Utilization Supplement, which provides detailed information on opioid costs and utilization rates in workers compensation.

DATA TIP

Workers Compensation Coverage Verification

NCCI provides a popular service known as ***Workers Compensation Coverage Verification (WCCV)*** to provide public access to workers compensation coverage information in the event of a claim.

In May, NCCI made changes to this service to allow users to access it on any mobile device and directly from NCCI's Web address (as a bookmark). As a result of the responsive design changes, NCCI will no longer support the ***WCCV App*** in the Apple and Google Play stores.

To create a shortcut to the Web service on any cell phone's home screen:

WC COVERAGE VERIFICATION

- Open a browser on your phone
- Enter www.ewccv.com/cvs
- Add the shortcut to your phone's home screen

Once these steps are completed, the ***WCCV*** icon will appear on your phone's home screen. In the future, click the icon to open the browser automatically.

DATA TIP

"If Any" Exposure Policy Reporting

At the time a policy is issued, the insurer may not know that exposure may develop during the policy term. For example, an independent contractor with no employees may request an "if any" policy to provide evidence of insurance to bid on a job not knowing what the future exposure may be . In this situation, the insurer may issue a policy on an "if any" basis. When this occurs, report the single-state policy as follows:

State Premium Record (Record Type Code 04)

Data Element Name	Reporting Instructions
Estimated State Standard Premium Total	Policy minimum premium amount

Exposure Record (Record Type Code 05)

Data Element Name	Reporting Instructions
Classification Code (or Statistical Code)	Report the applicable classification code
Manual/Charged Rate	Report Zeros
Estimated Exposure Amount	Report Zeros
Estimated Premium Amount	Report Zeros

If the contractor wins the bid and hires employees during the policy period, the exposure record would be updated to report the appropriate information to the policy.

For additional information on "if any" reporting, refer to the ***Policy and POC Reporting Guidebook***, Part 5—K "If Any" Reporting Requirements.

DATA TIP

Deleting Claims on Unit Reports

When deleting a unit statistical claim, it is best to use a correction report to remove the claim from the level(s) on which the claim was previously reported.

For example, if you had reported a claim to the wrong exposure state on the 1st report, a correction to delete the claim must be submitted at the 1st report level. If you had submitted a 2nd report intending to delete the claim from the 1st report, NCCI's editing process will reject the 2nd report with Edit 9905-03 "Claim Deleted at Incorrect Report Level."

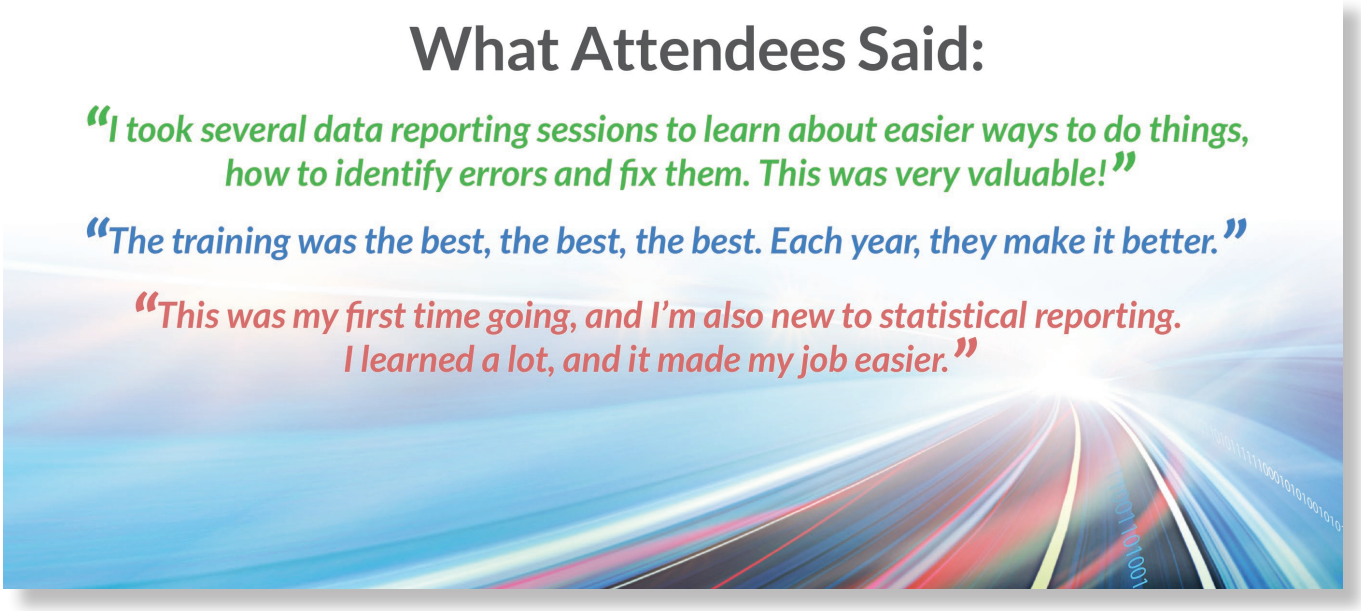
For more information on reporting rules and specific examples, refer to NCCI's ***Statistical Plan***, Part 4—Loss and Expense Information, and the ***Unit Statistical Reporting Guidebook***, Part 5—Loss and Expense Information and Examples.

Another Successful Data Educational Program

Close to 400 data reporting customers registered for NCCI's annual 2018 ***Data Educational Program (DEP)***, which was held January 30–February 2 at the Palm Beach County Convention Center in West Palm Beach, FL. This year's program was a success, with the highest attendance to date. ***DEP*** educates our customers on how to report each of the data types.

This year's theme, "The Path to Data Excellence," set the stage for the week and steered the course toward the program's objective. Forty different instructional and hands-on classes were offered on every aspect of reporting data specific to NCCI. Attendees also got to preview the new Indemnity Data Call, which included an overview of the reporting requirements.

Courses are created based on requirements and questions that NCCI receives throughout the year.



2019 Data Educational Program

We are already preparing for the 2019 ***Data Educational Program***, which will be held January 15–18, 2019, at the Palm Beach County Convention Center in West Palm Beach, FL.

New content for next year's program will include multiple training sessions on the Indemnity Data Call.

To see information about making your reservations, refer to NCCI Circular FYI-DR-2018-03.

National Council on Compensation Insurance
901 Peninsula Corporate Circle
Boca Raton, FL 33487-1362
800-**NCCI**-123 (800-622-4123)
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