



Data Now Program (DNP) Addressing Standard Unit Edits

Key Takeaways

- Obtain excellent quality by understanding standard edits
- Utilize resources to resolve unit edits
- See the claim's complete picture with the History tab in **Unit Data Collection (UDC)**
- Use the three-step process—Identify, Research, and Correct

Chapter 1: Understanding Standard Edits

Standard Edits

Standard edits are quality checks intended to verify submitted data's:

- Validity
- Accuracy
- Completeness

Edit Type

There are four different types of standard unit edits:

- Field—Verifies that the value in a field is acceptable
- Logical—Verifies that the data is reasonable compared to other fields
- Relational—Compares a unit to data in another field in the same submission or in the NCCI database
- Net—Compares a unit to data in the NCCI database

Data Grades

Data Grades represent the severity of the error on a unit.

Data Grade	Severity	Description
9	Reject	Not used at NCCI or loaded to the NCCI database.
5	Priority Critical Error	Loaded to the NCCI database. Not used in core products or services. Correction is required.
4	Priority Error	Loaded to the NCCI database. Used in core products or services. Correction is required.
3	Default Error	NCCI corrects data with defaulted value.
2	Suspect Error	May or may not be reported incorrectly.



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Data Reports

Use NCCI’s data reports to identify errors and their severity, conduct research, and make necessary corrections.

Prior to Loading to Database	After Loading to Database
Pre-Edit Service Submission Results Report Load individual files to fix errors before loading to database.	Unit Submission Results Report Load individual files to database.
Pre-Edit Tool Submission Results Report Load individual files and edit online before loading to database.	Unit Daily Submission Results Report Delivered once a day including online and electronic submissions.
	Customer-Generated Reject and Error Report On-demand report run with selected criteria.
	Monthly Outstanding Error Report Delivered once a month including outstanding Data Grade 4 (Priority) and 5 (Priority Critical) errors.

Three-Step Process

Use the three-step process to address your edits.

1. Identify edits using resources available
 - a. **Data Reports**
 - b. **Data Manager Dashboard**
2. Research root cause of error
 - a. You may need to review history across report levels
 - b. Refer to the Unit Edit and Validation Matrix for more information on the edit
 - c. If needed, refer to the **Statistical Plan** and **Unit Statistical Reporting Guidebook** for reporting rules and examples
3. Correct online or electronically
 - a. Online—**Unit Pre-Edit Tool** or **Unit Data Collection (UDC)**
 - b. Electronically—Submit files using **Data Transfer via the Internet (DTVI)**



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Chapter 2: Edit 0282-20

Edit Message

- Data Is Inconsistent Across Report Levels

Identify

- Identify edit using the Unit Submission Results Report
 - Note that net edits do not flag in the *Unit Pre-Edit Service*

Unit Submission Results Report														Page 30 of 47		
Coverage Provider Group ID: 45856 - NCCI TRAINING COMPANY																
Submission ID: 3736281																
Cov Prvdr ID	Policy Number	Pol Eff Dt	State	Insured Name	Rpt Nbr	Corr Seq Nbr	NCCI Seq Nbr	Admin Nbr	Data Grade	Record in Error	Claim Nbr/ Class Code	Field in Error CLASSIFICATION CODE	Edit Nbr / Type Code	Reported Value	Defaulted Value	Sbmn ID
45856	DNPEXAMPLE3A0	01/01/2015	12-IL	DNP 0282-20	1	1	1	23321A8376	5	L	CLM1	CLASSIFICATION CODE	0282-20	8742		3736281
Edit Message / Validation Desc: DATA IS INCONSISTENT ACROSS REPORT LEVELS																
45856	DNPEXAMPLE3A0	01/01/2015	12-IL	DNP 0282-20	2	0	0	23321A7355	5	L	CLM1	CLASSIFICATION CODE	0282-20	8810		3736280
Edit Message / Validation Desc: DATA IS INCONSISTENT ACROSS REPORT LEVELS																

- Class Code 8742 was reported at 1st report and Class Code 8810 at 2nd report
- Note Claim Number with error (CLM1)

Research

- View the Unit Statistical Edit and Validation Matrix

UNIT STATISTICAL EDIT AND VALIDATION MATRIX—PRODUCTION (September 22, 2021 Release)											
Record Type	Edit Number/ Type Code	Data Grade	Data Field	Edit Message/Validation Description	Edit Description/Validation Summary	Report Type	Edit Type	URE/Pre-URE	Applicable States	Excluded States	Change Effective Date/Changes
5	0282-20	5	Class Code	DATA IS INCONSISTENT ACROSS REPORT LEVELS	<p>The Class Code must be reported consistently across all report levels for this claim.</p> <p>When an inconsistency exists, this edit will identify all occurrences of the claim with an error until the inconsistency is resolved.</p> <p>To resolve the inconsistency, either correct this data field on the most recently reported claim or on the earliest report level where the claim exists and is inaccurate, then work forward on subsequent report levels.</p> <p>NOTE: This edit is only applicable for Policy Effective Dates of January 1, 2006 and forward.</p> <p>Associated Relational Edit 0282-17</p>	1st Correction - Exposure and Claim/Loss, 1st Correction - Exposure, 1st Correction - Claim/Loss, Subsequent Correction (2-10)	Net	Both	All		<p>12/15/2015—Updated the Error Message.</p> <p>12/20/2012—Updated the Error Message.</p> <p>09/09/2010—Additional net edit added.</p>

- Note the instructions in the Edit Description/Validation Summary



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- View History in **UDC**

Details	DG	Update Type	Claim Nbr	Accident	Class Cd	Ini Type	Claim Status	Rpt Nbr	Corr Seq	Activity Status
	0	R ¹	CLM1	03/01/15	8810 ¹		1 ¹	1	0	
Details	DG	Update Type	Claim Nbr	Accident	Class Cd	Ini Type	Claim Status	Rpt Nbr	Corr Seq	Activity Status
	5	C ¹	CLM1	03/01/15	8810 ¹		1 ¹	2	0	
Details	DG	Update Type	Claim Nbr	Accident	Class Cd	Ini Type	Claim Status	Rpt Nbr	Corr Seq	Activity Status
	5	C ¹	CLM1	03/01/15	8742 ¹		1 ¹	1	1	

- The 1st and 2nd reports show Class Code 8810
- Class Code 8742 reported on the correction to the 1st report

Correct

- Name two ways we can correct this edit
 - Change the class code on the 1st report to 8810
 - Change the class code on the 2nd report to 8742



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Chapter 3: Edit 0096-02

Edit Message

- Incurred Employer Attorney Fee Amount Cannot Exceed Incurred ALAE Amount

Identify

- Identify edit using the **Unit Pre-Edit Tool**
 - Note:** Access the **Unit Pre-Edit Tool** through **UDC**

The screenshot shows the Unit Pre-Edit Tool interface. At the top, there are buttons for "Submit to Pre-Edit", "Submit to Production", and "Delete". Below this is a table with columns: Select, Transmission ID, Transmission Date/Time, Transmission Expir, User Name, Orig Units, Units Deleted, Units Sub to Prod, Units Remain, and Tot Edits. A red arrow labeled "1" points to the "Select" column of the first row.

Below the main table is a detailed view of a unit edit. It has columns: Select, DG, Nbr Units, and Nbr Edits. A red arrow labeled "1" points to the "Select" column. Below this is another table with columns: Select, Go To, Insured, Pol Nbr, Last Activity, Updated, Carrier, Pol Eff, State, Rpt Nbr, Corr Seq, Admin Nbr, Risk ID, and FEIN. A red arrow labeled "2" points to the "Go To" column. Below this table is a pagination control showing "50 items per page" and "1 - 1 of 1 items".

- Expand the arrows
- Click Go To and select one of the options

The screenshot shows the "Outstanding Unit Edit / Validation View" table. A red arrow labeled "3" points to the table header. The table has columns: Record DG, Record Type, Field Name, Edit Nbr/Type Code, Edit Msg/Validation Desc, Reported Value, and Defaulted Value.

Record DG	Record Type	Field Name	Edit Nbr/Type Code	Edit Msg/Validation Desc	Reported Value	Defaulted Value
4	L	INCURRED EMPLOYER ATTORNEY FEE AMOUNT	0096-02	Claim Nbr: CLAIM1 Accident: 01/01/14 INCURRED EMPLOYER ATTORNEY FEE AMOUNT CANNOT EXCEED INCURRED ALAE AMOUNT	Emplr Atty Fees 000007655 Incur ALAE 000005437	
2	H	MISCELLANEOUS LINK EDITS	9900-01	UNIT REPORT DATA DOES NOT MATCH POLICY DATA		

- Expand the Outstanding Unit Edit/Validation View to see the edit



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Research

- View the claim details for the claim in question

Amounts			
Incur Indem	Pd Indem	Incur Med	Pd Med
9876	9876	2222	2222
Ded Reimburse	Incur ALAE	Pd ALAE	Cimnt Atty Fees
0	5437	5437	0
Emplr Atty Fees			
7655			

A red box with the number '1' is placed between the 'Emplr Atty Fees' field (7655) and the 'Incur ALAE' field (5437), with lines pointing to both fields.

- Note that the Incurred ALAE is greater than the Employer Attorney Fees

Correct

- Name two ways we can correct this edit
 - Increase the Incurred ALAE
 - Decrease the Employer Attorney Fees



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Chapter 4: Edit 0282-18

Edit Message

- Corresponding Exposure Classification Code Is Missing for This Loss Record or the Exposure Contains All Zeros

Identify

- Identify edit using the Custom-Generated Unit Reject and Error Report in **Data Reports**
 - Note:** Access **Data Reports** through **UDC**

Customer-Generated Unit Reject and Error Report													Page 1 of 1	
Coverage Provider Group ID: 45856 - NCCI TRAINING COMPANY														
Report Name: DNPEXAMPLE5														
Cov Prvdr ID	Policy Number	Pol Eff Dt	State	Insured Name	NCCI Rpt Nbr	Corr Seq Nbr	Admin Nbr	Data Grade	Record in Error	Claim Nbr/Class Code	Field in Error	Edit Nbr / Type	Reported Code Value	Sbmn ID
16962	EXAMPLE51	01/01/2013	01-AL	0282-18 CLASS CODE MISSING	1	0	24276D1947	5	L	WC1	CLASSIFICATION CODE	0282-18	8810	4040158
Edit Message / Validation Desc: CORRESPONDING EXPOSURE CLASSIFICATION CODE IS MISSING FOR THIS LOSS RECORD OR THE EXPOSURE AMOUNT CONTAINS ALL ZEROS														

- The claim is reported with Class Code 8810
- That class code is missing or contains all zeros on the Exposure

Research

- View the Exposure

Outstanding Unit Edit / Validation View															
Header/Name Exposure Claim Total History															
Delete	Edit	DC	Update Type	Expos Act	Class Cd	Subj ER	Expos Amt	Manual Rate	Prem Amt	Exp Mod	Mod Eff	Rate Eff	Split Period	Corr Seq	Activity Status
			P	01	8810	Y	22,112	0001.000	221	1.000	01/02/13	01/01/13	0	1	

Note: Changes submitted on this screen will be applied at the first report level. 1 - 1 of 1 items

- Note that the Exposure has been deleted (P means previous)

Correct

- Add back the Exposure record for 8810



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Chapter 5: Edit 0101-06

Edit Message

- Indemnity Claim Reported Without Incurred Indemnity Amount

Identify

- Identify edit using the Unit Submission Results Report

Unit Submission Results Report												Page 2 of 2			
Coverage Provider Group ID: 45856 - NCCI TRAINING COMPANY															
Submission ID: 4042758															
Cov Prvdr ID	Policy Number	Pol Eff Dt	State	Insured Name	Rpt Nbr	Corr Nbr	NCCI Corr Seq Nbr	Admin Nbr	Record Error	Claim Nbr/ Class Code	Field in Error	Edit Nbr / Type Code	Reported Value	Default	Sbmn ID
16962	EXAMPLE6	01/01/2018	03-AR	0101-06	1	0	0	24283C2391	1	CLAIM1	INJURY TYPE CODE	0101-06	Inj Type: 11 Incur Indem: 0		4042758
Edit Message / Validation Desc: INDEMNITY CLAIM REPORTED WITHOUT INCURRED INDEMNITY															
16962	EXAMPLE6	01/01/2018	03-AR	0101-06	1	0	0	24283C2391	5	L CLAIM2	INJURY TYPE CODE	0101-06	Inj Type: 10 Incur Indem: 0		4042758
Edit Message / Validation Desc: INDEMNITY CLAIM REPORTED WITHOUT INCURRED INDEMNITY AMOUNT															

1. Note the Claim Number
2. The Incurred Indemnity was reported as 0

Research

- Review the claim details

Claim DG	Corr Seq	Activity Status
5	0	
Claim Information		
Update Type R	Claim Nbr CLAIM1	Accident 01/01/18
Inj Type 11	Claim Status 1	Claim Count 1
Fraud Ind 00	MCO Type 00	Voc Rehab N
		Lump Sum Ind N
		Occupation Desc OCCUPATIONDESCRPT
Incur Indem 0	Pd Indem 0	Derived Incur Indem 0
Derived Incur Med 1	Ded Reimburse 0	Incur ALAE 0
Emplr Atty Fees 0		Incur Med 1
		Pd ALAE 0
		Pd Med 0
		Climnt Atty Fees 0

1. Note that the Injury Type is 11—Permanent Partial Disability—Non-Scheduled
2. But Incurred Indemnity is zero

Correct

- Name two ways we can correct this edit
 1. Add Incurred Indemnity
 2. Change the Injury Type to 06—Medical Only



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Chapter 6: Edit 0100-04

Edit Message

- Associated Catastrophe Number Must Be 12 (Losses From the COVID-19 Pandemic) Based on Corresponding Exposure State Accident Date Range

Identify

- Identify edit using the Edits tab in *Data Manager Dashboard*

Outstanding Critical Edits as of 10/10/2024 02:06 AM		
Month/Year	Data Grade 5 (Priority/Critical Edits)	Total Units
Total	227	224
Oct 2024	13	10

- Click on the hyperlink for the count for the selected month

Unit - 45856 - NCCI TRAINING COMPANY									
Outstanding Critical Edits - Data Grade 5 (Priority/Critical Edits) as of 10/10/2024 02:06 AM									
Total									
Carrier Code	Pol Nbr	Pol Eff Dt	State	Rpt Nbr	Corr Seq Nbr	Risk ID	Admin Nbr	Rcv'd Dt	Edit Nbr/Type Cd
16962	EXAMPLE7	11/01/2019	FL-09	1	0		24283C2389	10/09/2024	0100-04
Edit Message - Associated catastrophe number must be 12 (losses from the covid-19 pandemic) based on corresponding exposure state accident date range									
16962	EXAMPLE7	11/01/2022	IL-12	1	0		24283C2390	10/09/2024	0100-04
Edit Message - Associated catastrophe number must be 12 (losses from the covid-19 pandemic) based on corresponding exposure state accident date range									

- Then review the Edit Message for the unit



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Research

- Review Circular CIF-2023-06 on COVID-19 claims



National Council on Compensation Insurance Regulatory Services

FEBRUARY 3, 2023 ITEM FILING ANNOUNCEMENT CIF-2023-06

Countrywide--Announcement of Item E-1410--Revisions to NCCI Manual Rules Related to the Inclusion of COVID-19 (Coronavirus) Claims in Experience Rating and Merit Rating

ACTION NEEDED	<p>Please review the changes outlined in the attachment to this circular for impact on your company's systems and procedures. Also, review the weekly <i>Status of Item Filings</i> circular for state approval of this item.</p> <p>Note: Arkansas law does not permit NCCI to file rules and rates on its members' behalf. Therefore, insurance carriers must make an independent filing with the Arkansas Insurance Department electing to adopt, or not adopt, an item filing filed by NCCI and subsequently approved by the Department. When such a filing is made with the Department, make sure that the NCCI item filing number (not the NCCI circular number) is referenced.</p> <p>Caution: At the time of distribution of this circular, this filing has been filed with the regulator but is not yet approved. This information is provided for your convenience and analysis. Please do not use this information until the regulator has approved the filing.</p>
BACKGROUND	<p>NCCI has submitted Item E-1410--Revisions to NCCI Manual Rules Related to the Inclusion of COVID-19 (Coronavirus) Claims in Experience Rating and Merit Rating to the appropriate state regulatory authorities.</p> <p>In all states indicated in the filing except Hawaii, this item is proposed to become effective for:</p> <ul style="list-style-type: none"> new and renewal policies with effective dates on and after 12:01 a.m. on July 1, 2023, and any in-force policy in effect on and after July 1, 2023. <p>In Hawaii, the effective date is determined upon regulatory approval of the individual carrier's election to adopt this change.</p> <p>Additionally, this item has been submitted to certain independent bureaus for their consideration.</p> <p>This item proposes to revise rules to:</p> <ul style="list-style-type: none"> Establish an end Accident Date of June 30, 2023, to Extraordinary Loss Event (ELE) Catastrophe Number 12 for the reporting of claims attributable to COVID-19 (coronavirus) Include claims attributable to COVID-19 (coronavirus) with Accident Dates on and after July 1, 2023, in experience rating calculations, except in Illinois, and merit rating plans (where applicable) Report COVID-19 (coronavirus) claims to ELE Catastrophe Number 12 only if these claims have Accident Dates between December 1, 2019, and June 30, 2023 Exclude COVID-19 (coronavirus) claims from experience rating calculations and merit rating plans (where applicable) only when these claims have Accident Dates between December 1, 2019, and June 30, 2023, and are reported with ELE Catastrophe Number 12 <p>Note: In Illinois, claims attributable to COVID-19 (coronavirus) will continue to be excluded from experience rating calculations after June 30, 2023. However, ELE Catastrophe Number 12 will not be reported after June 30, 2023.</p> <p>Refer to the attachment for details on this item, including all state-specific treatments.</p>

1. Note the expiration date for the use of Catastrophe Number 12

- Review the NCCI COVID-19 State Approval Status of Filings
 - Access it from the COVID-19 Resource Center on [nci.com](https://www.nci.com)
 - For the states in the example above, Illinois approved the revision, but Florida did not
- Review the claim details in **UDC**

Claim Information

Update Type R	Claim Nbr CLAIM2	Accident 06/30/23	Class Cd 8810	Rpt Nbr 1
Inj Type 05	Claim Status 1	Claim Count 1	Cat Nbr 0	Jur St IL
Fraud Ind 00	MCO Type 00	Voc Rehab N	Lump Sum Ind N	Occupation Desc OCCUPATIONDESCRPT

Amounts

Incur Indem 25555	Pd Indem 25555	Derived Incur Indem 25,555	Incur Med 25555	Pd Med 25555
Derived Incur Med 25,555	Ded Reimburse 0	Incur ALAE 0	Pd ALAE 0	Clmnt Atty Fees 0
Emplr Atty Fees 0				

Loss Conditions

Act Code 01	Loss Type 01	Recovery Type 01	Claim Type 01	Settlement Type 00
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Injury Description Codes

Body Part 10	Nature of Inj 83	Inj Cause 83
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- Note the Nature of Injury and Accident Date. This should be a COVID-19 claim.
- But the Catastrophe Number is 0.



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Correct

Catastrophe Number 12 still applies to Illinois claims as of June 30, 2023. Therefore, change the Catastrophe Number to 12.



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Chapter 7: Edit 0037-09

Edit Message

Data for Deductible Premium Credits Must Be Consistent With Deductible Type Fields

Identify

- Identify edit using the Unit Submission Results Report

Unit Submission Results Report Page 2 of 2
Coverage Provider Group ID: 45856 - NCCI TRAINING COMPANY
Submission ID: 4042799

Cov Prvdr ID	Policy Number	Pol Eff Dt	State	Insured Name	Rpt Nbr	Corr Seq Nbr	NCCI Corr Seq Nbr	Admin Nbr	Record Error Class Code	Field in Error CLASSIFICATION CODE	Edit Nbr / Type Code	Reported Value	Defa	Sbmn ID
16962	EXAMPLES	11/01/2019	01-AL	0037-09	1	0	0	24283C235	9664		0037-09	00	Type of Losses: 00 Type of Plan: 00	4042799

Edit Message / Validation Desc: DATA FOR DEDUCTIBLE PREMIUM CREDITS MUST BE CONSISTENT WITH DEDUCTIBLE TYPE FIELDS

- Note the class code
- The Type of Losses and Type of Plan are both reported as 00

Research

- View the Small Deductible Program information for the state. Find it in the **Unit Statistical Reporting Guidebook**.

Unit Statistical Reporting Guidebook
Part 8—Deductible Programs
Issued 06 Dec 2023 12:00:01 View Previous Updates ▾

D. NCCI Small Deductible Programs
1. Alabama

Alabama Small Deductible Programs

Effective Date	Header Record		Deductible Amount Per Claim/Accident	Exposure Record Statistical Code	Experience Rating Net or Gross Deductible Program	Loss Record Deductible Reimbursement Amount
	Type of Deductible (Code)	Type of Plan (Code)				
09/01/91	Indemnity and Medical (03)	Per Claim (01)	\$100, 200, 300, 400, 500, 1,000, 1,500, 2,000, 2,500	9664	Net	Report as applicable

- Note the deductible requirements for the state.

- Review the Exposure record.

Header/Name																
Exposure																
Claim																
Total																
+ Add Exposure × Delete Exposure(s)																
Delete	Edit	DG	Update Type	Expos Act	Class Cd	Subj ER	Expos Amt	Manual Rate	Prem Amt	Exp Mod	Mod Eff	Rate Eff	Split Period	Corr Seq	Activity Status	
<input type="checkbox"/>			R	01	9664	Y	0	0000.250	0	1.000	11/01/19	11/01/19	0	0		
DEDUCTIBLE REPORTING (SUBJECT TO EXPERIENCE RATING) 1 - 1 of 1 items																

- Clicking the I button next to the Statistical Code 9664 shows that this code is for deductible reporting.



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- Review the unit's deductible information on the Header tab of **UDC**.

Deductibles					
Type of Loss	Type of Plan	Percent	Amt Per Claim/Accident	Amt Aggregate	
00	00	00	0	0	

1. Note the Type of Losses is 00, which represents no deductible. Similarly, Type of Plan 00 represents no deductible. If these are true, then Statistical Code 9664 should not be reported.

Correct

- Name two ways we can correct this edit.
 1. Revise the deductible information on the Header to match the applicable deductible. Be sure it is in accord with the state requirements.
 2. Delete the Exposure record for 9664.



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Chapter 8: Edit 0068-02

Edit Message

- Correction Report With Audited Exposure Is Required

Identify

- Identify edit using the Unit Submission Results Report

Unit Submission Results Report												Page 2 of 2				
Coverage Provider Group ID: 45856 - NCCI TRAINING COMPANY																
Submission ID: 4042800																
Cov Pvdr ID	Policy Number	Pol Eff Dt	State	Insured Name	Rpt Nbr	Corr Seq	NCCI Seq	Admin Nbr	Data Grade	Record in Error	Claim Nbr/ Class Code	Field in Error	Edit Nbr / Type Code	Reported	Value	Sbmn ID
16962	EXAMPLE9	01/01/2014	01-AL	EDIT 0068-02	1	0	0	24283C2393	2	H		ESTIMATED EXPOSURE INDICATOR	0068-02	Y		4042800
Edit Message / Validation Desc: CORRECTION REPORT WITH AUDITED EXPOSURE IS REQUIRED																

1. The field in error is the Estimated Exposure Indicator
2. It has a value of "Y"

Research

- View the Policy Conditions on the Header record in **UDC**

Policy Condition Indicators						
3-Yr Fixed	Multistate	Interstate Rated	Est Audit	Retro Rated	Canc Midterm	
N	N	N	Y	N	N	
MCO						
N						

1. Note that the Estimated Audit Indicator is "Y"

Correct

- Once the audited values are determined, correct the unit by following these steps
 1. Change the exposure and premium values to their audited amounts
 2. Change the Estimated Audit Indicator to "N"

Do not just change the Estimated Audit Indicator without reporting the audited exposure and premium values.



Data Now Program (DNP) Addressing Standard Unit Edits

Chapter 9: Edit 9900-01

Edit Message

- Unit Report Data Does Not Match Policy Data

Identify

- Identify edit using the Unit Submission Results Report

Unit Submission Results Report Page 2 of 2

Coverage Provider Group ID: 45856 - NCCI TRAINING COMPANY

Submission ID: 4043292

Cov Prvdr ID	Policy Number	Pol Eff Dt	State	Insured Name	Corr Rpt Nbr	NCCI Seq Nbr	Corr Seq Nbr	Admin Nbr	Data Grade	Record in Error	Claim Nbr/Class Code	Field in Error	Edit Nbr / Type Code	Reported Value	Defaulted Value	Sbmn ID
16962	EXAMPLE10	02/01/2020	10-GA	ADD UNIT FOR MISSING STATE ON	1	0	0	24284A5615	2	LD		MISCELLANEOUS LINK EDITS	9900-01			4043292

Edit Message / Validation Desc: UNIT REPORT DATA DOES NOT MATCH POLICY DATA

- Note the key fields

Research

- Identify the matching fields—Carrier Code, Policy Number, Policy Effective Date, Exposure State
- Compare unit and policy fields

Policy	Unit(s)
Carrier Code 16962	Carrier Code 16962
Policy Number EXAMPLE10	Policy Number EXAMPLE10
Policy Effective Date 02/01/2020	Policy Effective Date 02/01/2020
States: AL, AR, CO, CT	States: AL, AR, CO, GA

- Note that Georgia is not on the policy

Correct

- Revise the policy to add Georgia

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