



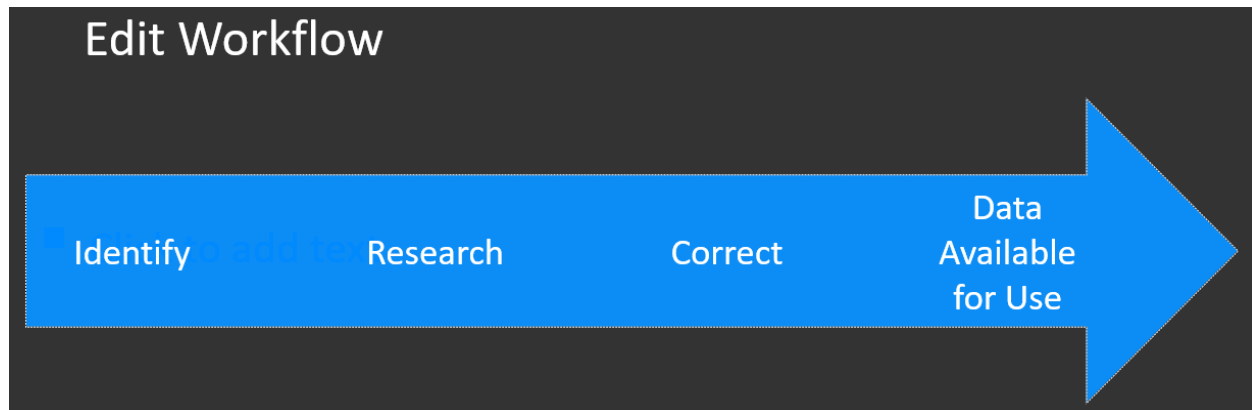
## Data Now Program (DNP) Addressing Standard Unit Edits

### Key Takeaways

- Utilize resources to resolve unit edits
- See the claim's complete picture with the History tab in *Unit Data Collection*
- Use the three-step process—Identify, Research, and Correct

### Chapter 1: Overview and Resources

#### Unit Edit Process



- Identify edits using
  - NCCI's Data Reports—NCCI-Generated and Customer-Generated
  - **Data Manager Dashboard (DMD)**
    - Focus on higher severity edits first
  - **Unit Data Collection (UDC)**
    - Search by data grade
  - Pre-Edit Service

#### NCCI's Data Reports

- Research units
  - Identify the cause
  - Review the unit's History
  - Review the Edit and Validation Matrix
  - Review NCCI manuals—the **Unit Statistical Reporting Guidebook (USRG)** and the **Statistical Plan**
- Correct Edits
  - Online (**UDC**) or batch (**Data Transfer via the Internet** known as **DTVI**)
  - Don't forget to correct source system



# Data Now Program (DNP) Addressing Standard Unit Edits

## Chapter 2: Edit 0084-01

### Edit Message

- FEIN Is Not Numeric

### Changes in 2022

- Data Grade changed from a 2 (suspect) to a 3 (default)
- Made applicable in all states
- Changes identified in the Future Edit Matrix, found in the *Unit Statistical Reporting Guidebook*

### Example Scenario

### Identify

- Identify edit using the Unit Pre-Edit Service Submission Results Report

**Unit Pre-Edit Service Submission Results Report**  
Coverage Provider Group ID: 45856 - NCCI TRAINING COMPANY  
Submission ID: 3586613

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Cov Prvdr ID	Policy Number	Pol Eff Dt	State	Insured Name	Corr Rpt Nbr	Corr Seq Nbr	NCCI Corr Seq Nbr	Admin Nbr	Data Grade	Record in Error	Claim Nbr/Class Code	Field in Error	Edit Nbr / Type Code	Reported Value	Defaulted Value
40743	DNP2022008401	01/01/2014	01-AL	0084-01 SHOULD FIRE	1	0	0	22249A6790	3	H		FEIN	0084-01	XXXXXXXXXX	000000000
				<b>Edit Message / Validation Desc:</b>	DATA IS NOT NUMERIC										
40743	DNP2022008401	01/01/2014	01-AL	0084-01 SHOULD FIRE	1	0	0	22249A6790	2	LD		MISCELLANEOUS LINE EDITS			
				<b>Edit Message / Validation Desc:</b>	UNIT REPORT DATA DOES NOT MATCH POLICY DATA										

1. Edit 0084-01 flagged
2. FEIN defaults to all zeroes because NCCI cannot load alphabetic characters to a numeric field

- No action needed unless the defaulted value is incorrect



# Data Now Program (DNP) Addressing Standard Unit Edits

## Chapter 3: Edit 0266-05

### Edit Message

- Previously Reported Data Must Find Existing Matching Fields

### Identify

- Identify edit using the Unit Pre-Edit Service Submission Results Report

Unit Pre-Edit Service Submission Results Report															
Coverage Provider Group ID: 45856 - NCCI TRAINING COMPANY												Page 2 of 2			
Submission ID: 3589068															
Cov Prvdr ID	Policy Number	Poi Eff Dt	State	Insured Name	Rpt Nbr	Corr Seq Nbr	NCCI Corr Seq Nbr	Admin Nbr	Data Grade	Record in Error	Claim Nbr/Class Code	Field in Error	Edit Nbr / Type Code	Reported Value	Defaulted Value
13118	DNP026605	01/01/2019	42-TX	DNP 0266-05 EXAMPLE	1	0	0	22256A5697	2	LD		MISCELLANEOUS LINK EDITS	9900-01	DNP026605	
Edit Message / Validation Desc:				UNIT REPORT DATA DOES NOT MATCH POLICY DATA											
13118	DNP026605	01/01/2019	42-TX	DNP 0266-05 EXAMPLE	1	1	1	22256A5698	9	E	8810	UPDATE TYPE	0266-05 P		1
Edit Message / Validation Desc:				PREVIOUSLY REPORTED DATA MUST FIND EXISTING MATCHING FIELDS											
13118	DNP026605			DNP 0266-05 EXAMPLE	1	1	1	22256A5698	2	LD		MISCELLANEOUS LINK EDITS	9900-01	DNP026605	
Edit Message / Validation Desc:				UNIT REPORT DATA DOES NOT MATCH POLICY DATA											

- Edit flags because the Exposure matching fields on the P or D record for the correction report do not match those that were previously reported.
- Note the state and Policy Effective Date – Texas and 1/1/2019

### Research

- Need to gather more information from the *Unit Statistical Reporting Guidebook*
- Note additional matching fields for Texas Employee Leasing Policies

<p><b>Exposure Record Matching Fields—All States except for the conditions below.</b></p>	<ul style="list-style-type: none"> <li>Classification Code</li> <li>Exposure Act/Exposure Coverage Code</li> <li>Experience Modification Effective Date</li> <li>Rate Effective Date</li> </ul>
<p><b>Exposure Record Matching Fields for the following conditions:</b></p> <p>MA—Applies only to Classification Code 9529 for policies effective prior to 06/01/2002</p> <p>MI and NC—Applies to all classification and statistical codes</p> <p>NY—Applies only to Classification Code 5708 for policies effective prior to 10/01/2003 and Classification Code 5709</p> <p>TX—Applies to all classification and statistical codes only when Employee Leasing Code is "E" on the Header Record</p>	<ul style="list-style-type: none"> <li>Classification Code</li> <li>Exposure Act/Exposure Coverage Code</li> <li>Experience Modification Effective Date</li> <li>Rate Effective Date</li> <li>Manual Rate</li> <li>Premium Amount</li> </ul>



## Data Now Program (DNP) Addressing Standard Unit Edits

- Confirm if criteria are met for additional matching fields

Policy Type Codes			
Coverage 01 ⓘ	Plan 01 ⓘ	Nonstandard Provisions 01 ⓘ	Employee Leasing E

1. Employee Leasing Flag on the Unit Header is E for employee leasing

- Confirm Original to correction report in **Unit Data Collection**

	Edit	DG	Update Type	Expos Act	Class Cd	Subj ER	Expos Amt	Manual Rate	Prem Amt	Exp Mod	Mod Eff	Rate Eff	Split Period	Corr Seq	Activity Status
<input type="checkbox"/>		0	R ⓘ	01 ⓘ	8810 ⓘ	Y	8,000	0000.100	8	0.410	01/01/19	01/01/19	0	0	
<input type="checkbox"/>		2	P ⓘ	01 ⓘ	8810 ⓘ	Y	8,000	0000.200	16	0.410	01/01/19	01/01/19	0	1	
<input type="checkbox"/>		0	R ⓘ	01 ⓘ	8810 ⓘ	Y	8,000	0000.200	16	0.410	01/01/19	01/01/19	0	1	

1. Manual Rate and Premium Amount fields are not consistent

### Correct

- What values should we report on the correction?
  - Manual Rate = [enter value]
  - Premium Amount = [enter value]



# Data Now Program (DNP) Addressing Standard Unit Edits

## Chapter 4: Edit 0282-20

### Edit Message

- Data Is Inconsistent Across Report Levels

### Identify

- Identify edit using the Unit Submission Results Report
- Note that net edits do not flag in the Pre-Edit Service

**Unit Submission Results Report**  
Coverage Provider Group ID: 45856 - NCCI TRAINING COMPANY  
Submission ID: 3304144

Cov Prvdr ID	Policy Number	Pol Eff Dt	State	Insured Name	Rpt Nbr	Corr Seq Nbr	NCCI Corr Seq Nbr	Admin Nbr	Data Grade	Record in Error	Claim Nbr/Class Code	Field in Error CLASSIFICATION CODE	Edit Nbr/Type Code	Reported Value	Defaulted Value	Sbmn ID
45856	028220EXAMPLE	01/01/2013	01-AL	DNP	1	1	1	21258A8517	5	L	CLAIM2	CLASSIFICATION CODE	0282-20	8742		3304144
				<b>Edit Message / Validation Desc:</b>	DATA IS INCONSISTENT ACROSS REPORT LEVELS											
45856	028220EXAMPLE	01/01/2013	01-AL	DNP	2	0	0	21258A8513	5	L	CLAIM2	CLASSIFICATION CODE	0282-20	8810		3304110
				<b>Edit Message / Validation Desc:</b>	DATA IS INCONSISTENT ACROSS REPORT LEVELS											
45856	028220EXAMPLE	01/01/2013	01-AL	DNP	3	0	0	21258A8514	5	L	CLAIM2	CLASSIFICATION CODE	0282-20	8810		3304110
				<b>Edit Message / Validation Desc:</b>	DATA IS INCONSISTENT ACROSS REPORT LEVELS											



- Class Code 8742 was reported at 1<sup>st</sup> report and Class Code 8810 at 2<sup>nd</sup> and 3<sup>rd</sup> reports

### Research

- View History in **Unit Data Collection (UDC)**

Details	DG	Update Type	Claim Nbr	Accident	Class Cd	Inj Type	Claim Status	Rpt Nbr	Corr Seq	Activity Status
	0	R	CLAIM1	01/01/14	8810	05	1	1	0	
	0	C	CLAIM1	01/01/14	8810	05	1	2	0	
	5	A	CLAIM2	01/01/14	8810	05	1	2	0	
	0	C	CLAIM1	01/01/14	8810	05	1	3	0	
	5	C	CLAIM2	01/01/14	8810	05	1	3	0	
	5	A	CLAIM2	01/01/14	8742	05	1	1	1	

- The 2<sup>nd</sup> and 3<sup>rd</sup> reports show Class Code 8810
- Class Code 8742 reported on the correction to the 1<sup>st</sup> report



## Data Now Program (DNP) Addressing Standard Unit Edits

- View the Unit Statistical Edit and Validation Matrix

UNIT STATISTICAL EDIT AND VALIDATION MATRIX—PRODUCTION (September 22, 2021 Release)											
Record Type	Edit Number/Type Code	Data Grade	Data Field	Edit Message/Validation Description	Edit Description/Validation Summary	Report Type	Edit Type	URE/Pre-URE	Applicable States	Excluded States	Change Effective Date/Changes
5	0282-20	5	Class Code	DATA IS INCONSISTENT ACROSS REPORT LEVELS	<p>The Class Code must be reported consistently across all report levels for this claim.</p> <p>When an inconsistency exists, this edit will identify all occurrences of the claim with an error until the inconsistency is resolved.</p> <div style="border: 1px solid red; padding: 2px;"> <p><b>1</b> To resolve the inconsistency, either correct this data field on the most recently reported claim or on the earliest report level where the claim exists and is inaccurate, then work forward on subsequent report levels.</p> </div> <p><b>NOTE:</b> This edit is only applicable for Policy Effective Dates of January 1, 2006 and forward. Associated Relational Edit 0282-17</p>	1st Correction - Exposure and Claim/Loss, 1st Correction - Exposure, 1st Correction - Claim/Loss, Subsequent Correction (2-10)	Net	Both	All		<p>12/15/2015—Updated the Error Message.</p> <p>12/20/2012—Updated the Error Message.</p> <p>09/09/2010—Additional net edit added.</p>

- Note the instructions in the Edit Description/Validation Summary

### Correct

- Which claim needs to be corrected? [Enter answer here]
- Name two ways we can correct this edit.
  - [Enter answer here]
  - [Enter answer here]



# Data Now Program (DNP) Addressing Standard Unit Edits

## Chapter 5: Edit 0282-14

### Edit Message

- Corresponding Exposure Classification Code is Missing For This Loss Record or the Exposure Contains All Zeroes

### Purpose

- Identifies inconsistent Class Code between Loss and Exposure records

### Identify

- Identify edit using the Unit Pre-Edit Service Submission Results Report.

**Unit Pre-Edit Service Submission Results Report**  
Coverage Provider Group ID: 45856 - NCCI TRAINING COMPANY  
Submission ID: 3590535

Cov Prvdr ID	Policy Number	Pol Eff Dt	State	Insured Name	Rpt Nbr	Corr Nbr	NCCI Corr Seq Nbr	Admin	Data In Error	Record In Error	Claim Nbr / Class Code	Field in Error	Edit Nbr / Type Code	Reported Value	Defaulted Y
13118	E028214A01002	01/01/2014	01-AL	014503	1	0	0	22259C	1	L	CLM1	CLASSIFICATION CODE	0282-14	8742	
<b>Edit Message / Validation Desc:</b> CORRESPONDING EXPOSURE CLASSIFICATION CODE IS MISSING FOR THIS LOSS RECORD OR THE EXPOSURE AMOUNT CONTAINS ALL ZEROS															
13118	E028214A01002	01/01/2014	01-AL	014503	1	0	0	22259C1794	4	L	CLM1	PAID ALLOCATED LOSS ADJUSTMEN	0273-03	000000600	
<b>Edit Message / Validation Desc:</b> PAID AMOUNT MUST BE LESS THAN OR EQUAL TO THE INCURRED AMOUNT															
13118	E028214A01002	01/01/2014	01-AL	014503	1	0	0	22259C1794	2	LD		MISCELLANEOUS LINK EDITS	9900-01	E028214A01002	
<b>Edit Message / Validation Desc:</b> UNIT REPORT DATA DOES NOT MATCH POLICY DATA															

- Note the Claim Number with the edit.
- Note reported value.

### Research

- Review Exposure and Loss records.

#### Exposure Record

Update Type	Expos Act	Class Cd	Subj ER	Expos Amt	Manual Rate	Prem Amt	Exp Mod	Mod Eff	Rate Eff
R		8810	Y	5,000,100	0002.000	100,002	1.000	01/01/14	01/01/14

#### Loss Record

DG	Update Type	Claim Nbr	Accident	Class Cd	Inj Type	Claim Status	Rpt Nbr	Corr Seq
5	R	CLM1	07/01/14	8742		1	1	0

- Class Code on Exposure is 8810,
- but Class Code on Loss is 8742.



Data Now Program (DNP)  
**Addressing Standard Unit Edits**

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**Correct**

Name two ways we can correct this edit.

1. Change Class Code to [enter Class Code] on the [select exposure or claim]
2. Change Class Code to [enter Class Code] on the [select exposure or claim]



# Data Now Program (DNP) Addressing Standard Unit Edits

## Chapter 6: Edit 9905-12

### Edit Message

- A Claim Has Been Deleted or Reduced to \$0 But Not at All Report Levels; Either Delete the Claim or Ensure An Update Type Code of A, C, or R Exists for this Claim at All Report Levels

### Purpose

- Suspect edit – identifies data that may or may not be correct.
- This edit flags when claims are potentially deleted incorrectly at a report level.

### Identify

- Identify edit using the Unit Pre-Edit Service Submission Results Report.

Unit Pre-Edit Service Submission Results Report													Page 2 of 2		
Coverage Provider Group ID: 45856 - NCCI TRAINING COMPANY													Submission ID: 3590537		
Cov Prvdr ID	Policy Number	Pol Eff Dt	State	Insured Name	Rpt Nbr	Corr Seq Nbr	NCCI Corr Seq Nbr	Admin Nbr	Data Grade	Record in Error	Claim Nbr/ Class Code	Field in Error	Edit Nbr / Type Code	Reported Value	Defaulted Value
13118 E990512EXAMPLE		01/01/2016	01-AL	9905-12 MIDDLE SUB WITH \$0	1	0	0	22259C1796	3	H		FEIN	0084-01		000000000
<b>Edit Message / Validation Desc:</b>				DATA IS NOT NUMERIC											
13118 E990512EXAMPLE		01/01/2016	01-AL	9905-12 MIDDLE SUB WITH \$0	1	0	0	22259C1796	2	LD		MISCELLANEOUS LINK EDITS	9900-01	E990512EX AMPLE	
<b>Edit Message / Validation Desc:</b>				UNIT REPORT DATA DOES NOT MATCH POLICY DATA											
13118 E990512EXAMPLE		01/01/2016	01-AL	9905-12 MIDDLE SUB WITH \$0	3	0	0	22259C1798	5	L	CLAIM1	INJURY TYPE CODE	0101-06	05	
<b>Edit Message / Validation Desc:</b>				INDEMNITY CLAIM REPORTED WITHOUT INCURRED INDEMNITY AMOUNT											
13118 E990512EXAMPLE		01/01/2016	01-AL	9905-12 MIDDLE S	3	0	0	2225		L	CLAIM1	MISCELLANEOUS LOSS (CLAIM) EDI	9905-12	Incur Indem 000000000 Incur Med 000000000 Update Type C	
<b>Edit Message / Validation Desc:</b>				A CLAIM HAS BEEN DELETED OR REDUCED TO \$0 BUT NOT AT ALL REPORT LEVELS; EITHER DELETE THE CLAIM OR ENSURE AN UPDATE TYPE CODE OF A C OR R EXISTS FOR THIS CLAIM AT ALL REPORT LEVELS											

1. Note specific Claim Number with an edit.
2. Note the report level on which the edit occurred.

### Research

- Review the claim details for each report level.
- Two situations will cause this edit to flag.
  - Deleting the claim at a single report level.
  - Reducing the Incurred Losses to \$0.
- General rule of thumb: If there are losses reported at other report levels, the behavior is expected to be consistent across report levels
  - Exceptions:
    - Some type of non-compensable settlement, or
    - The claim is declared fully fraudulent.
- In this case, values are inconsistent across the report levels.



Data Now Program (DNP)  
**Addressing Standard Unit Edits**

Rpt Nbr	Update Type	Incurred Losses	Settlement Type
1	A	\$1,500	00
2	C	\$1,500	00
3	C	\$0	00

**Correct**

Name two ways we can correct this edit.

1. [Enter first way]
2. [Enter second method]



# Data Now Program (DNP) Addressing Standard Unit Edits

## Chapter 7: Edit 0029-03

### Edit Message

- Claim Has the Same Accident Date as Another Claim but a Different Catastrophe Number

### Example Scenario

- Two workers were injured on the job due to one accident
  - This is an example of non-extraordinary catastrophe where multiple claims are reported as a result of one accident.
- Accident happened on February 2, 2014
- Claims reported on Policy # 002903EXAMPLEE

### Identify

- Identify edit using the Unit Submission Results Report

Unit Submission Results Report														Page 2 of 2		
Coverage Provider Group ID: 45856 - NCCI TRAINING COMPANY																
Submission ID: 3302974																
Cov Prvdr ID	Policy Number	Pol Eff Dt	State	Insured Name	Rpt Nbr	Corr Nbr	NCCI Corr Seq Nbr	Admin Nbr	Data Grade	Record in Error	Claim Nbr/ Class Code	Field in Error	Edit Nbr / Type Code	Reported Value	Defaulted Value	Sbmn ID
45856	002903EXAMPLEE	01/01/2014	02-AZ	DNP EXAMPLEE 1	0029-03	1	0	0	21256C5539	9	L CLAIMA	CATASTROPHE NUMBER	0029-04	01		3302974
<b>Edit Message / Validation Desc:</b> ONLY ONE CLAIM REPORTED WITH THIS CATASTROPHE NUMBER AND ACCIDENT DATE RANGE																
45856	002903EXAMPLEE	01/01/2014	02-AZ	DNP EXAMPLEE 1	0029-03	1	0	0	21256C5539	9	L CLAIMB	CATASTROPHE NUMBER	0029-04	02		3302974
<b>Edit Message / Validation Desc:</b> ONLY ONE CLAIM REPORTED WITH THIS CATASTROPHE NUMBER AND ACCIDENT DATE RANGE																
45856	002903EXAMPLEE	01/01/2014	02-AZ	DNP EXAMPLEE 1	0029-03	1	0	0	21256C5539	2	L CLAIMA	CATASTROPHE NUMBER	0029-03	20140202		3302974
<b>Edit Message / Validation Desc:</b> CLAIM HAS THE SAME ACCIDENT DATE AS ANOTHER CLAIM BUT A DIFFERENT CATASTROPHE NUMBER																
45856	002903EXAMPLEE	01/01/2014	02-AZ	DNP EXAMPLEE 1	0029-03	1	0	0	21256C5539	2	L CLAIMB	CATASTROPHE NUMBER	0029-03	20140202		3302974
<b>Edit Message / Validation Desc:</b> CLAIM HAS THE SAME ACCIDENT DATE AS ANOTHER CLAIM BUT A DIFFERENT CATASTROPHE NUMBER																



- Note two claims with Edit 0029-03
- Both claims have the same Accident Date

### Research

- Review catastrophe reporting rules for correct reporting of a single catastrophe
  - A catastrophe is an accident resulting in two or more reportable claims
  - Report with Catastrophe Numbers 01 to 10
  - For multiple catastrophes, increase Catastrophe Number by one
- Review reported data



## Data Now Program (DNP) Addressing Standard Unit Edits

Claim Information			
Update Type A ⓘ	Claim Nbr CLAIMA	Accident 02/02/14	Class Cd 8810 ⓘ
Inj Type 06 ⓘ	Claim Status 1 ⓘ	Claim Count 1	Cat Nbr 1

Claim Information			
Update Type A ⓘ	Claim Nbr CLAIMB	Accident 02/02/14	Class Cd 8810 ⓘ
Inj Type 05 ⓘ	Claim Status 1 ⓘ	Claim Count 1	Cat Nbr 2

- What caused the edit? [Enter answer here]

### Correct

- Change Catastrophe Number to 01 on CLAIMB
- If the claims were not part of a catastrophe, what fields would we change to correct the edit? [Enter answer here]



# Data Now Program (DNP) Addressing Standard Unit Edits

## Chapter 8: Edit 0075-03

### Edit Message

- Experience Modification Factor Inconsistent for the Same Modification Effective Date

### Identify

- Identify using the Unit Submission Results Report

Cov Prvdr ID	Policy Number	Pol Eff Dt	State	Insured Name	Rpt Nbr	Corr Seq Nbr	NCCI Corr Seq Nbr	Admin Nbr	Data Grade	Record in Error	Claim Nbr/ Class Code	Field in Error	Edit Nbr/ Type Code	Reported Value	Defaulted Value	Sbmn ID
45856	007503EXAMPLE1	01/01/2014	01-AL	E DNP	1	0	0	21258A8506	4	E	8742	EXPERIENCE MODIFICATION FACTOR	0075-03	0.890		3304110
Edit Message / Validation Desc: EXPERIENCE MODIFICATION FACTOR INCONSISTENT FOR THE SAME MODIFICATION EFFECTIVE DATE																
45856	007503EXAMPLE1	01/01/2014	01-AL	E DNP	1	0	0	21258A8506	4	E	8033	EXPERIENCE MODIFICATION FACTOR	0075-03	0.890		3304110
Edit Message / Validation Desc: EXPERIENCE MODIFICATION FACTOR INCONSISTENT FOR THE SAME MODIFICATION EFFECTIVE DATE																
45856	007503EXAMPLE1	01/01/2014	01-AL	E DNP	1	0	0	21258A8506	4	E	8810	EXPERIENCE MODIFICATION FACTOR	0075-03	0.990		3304110
Edit Message / Validation Desc: EXPERIENCE MODIFICATION FACTOR INCONSISTENT FOR THE SAME MODIFICATION EFFECTIVE DATE																

1. Experience Modification Factor differs for Class Code 8810

**Note:** Modification Factor must be the same for all Class Codes subject to experience rating with the same Modification Effective Date.

### Research

- Review the exposures in *Unit Data Collection*.

DG	Update Type	Expos Act	Class Cd	Subj ER	Expos Amt	Manual Rate	Prem Amt	Exp Mod	Mod Eff	Rate Eff	Split Period	Corr Seq	Activity Status
4	R	01	8033	Y	4,000,100	0001.000	40,001	0.890	01/01/14	01/01/14	0	0	
4	R	01	8742	Y	3,000,100	0001.000	30,001	0.890	01/01/14	01/01/14	0	0	
4	R	01	8810	Y	5,000,100	0001.000		0.990	01/01/14	01/01/14	0	0	

1. All three class codes have the same Modification Effective Date
2. Class Code 8810 has a different experience modification



Data Now Program (DNP)  
**Addressing Standard Unit Edits**

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**Correct**

- Name three ways we can correct this edit.

Fill in the corrected values.

	<b>Method 1</b>	<b>Method 2</b>	<b>Method 3</b>
<b>Class Cd</b>	<b>[Enter field to change]</b>	<b>[Enter field to change]</b>	<b>[Enter field to change]</b>
8033			
8742			
8810			



# Data Now Program (DNP) Addressing Standard Unit Edits

## Chapter 9: Edit 0162-02

### Edit Message

- Calculated Premium Amount is Incorrect

### Identify

- Identify edit using the Unit Pre-Edit Submission Results Report.

Unit Pre-Edit Service Submission Results Report												Page 2 of 2	
Coverage Provider Group ID: 45856 - NCCI TRAINING COMPANY													
Submission ID: 3592007													
Cov Prvdr ID	Policy Number	Poi Eff Dt	State	Insured Name	Corr Rpt Nbr	NCCI Corr Seq Nbr	Admin Nbr	Record Type	Claim Nbr / Class Code	Field in Error	Edit Nbr / Type Code	Reported Value	Def V
13118	E016202A01002DNP	01/01/2020	01-AL	EDIT 0162-02	1	0	0	22264B13	8810	PREMIUM AMOUNT	0162-02	00000900	
Edit Message / Validation Desc: CALCULATED PREMIUM AMOUNT IS INCORRECT													
13118	E016202A01002DNP	01/01/2020	01-AL	EDIT 0162-02	1	0	0	22264B1394	2	LD	MISCELLANEOUS LINK EDITS	9900-01	E016202A01002DNP
Edit Message / Validation Desc: UNIT REPORT DATA DOES NOT MATCH POLICY DATA													

- Edit flags on Class Code 8810.
- Reported Premium = \$900.

### Research

- Review our manuals to find out the correct way to report premium.
- Edit Matrix description includes the equation.

Record Type	Edit Number / Type Code	Data Grade	Data Field	Edit Message/Validation Description	Edit Description/Validation Summary	Report Type
4	0162-02	5	Premium Amount	CALCULATED PREMIUM AMOUNT IS INCORRECT	The Premium Amount must equal the Exposure Amount multiplied by the Manual Rate divided by 100, when the Classification Code is not a passenger seat surcharge, per capita code, or other nonstandard exposure code, premium calculation flag is equal to Y, and Manual Rate is greater than zero.  Tolerance: within 1% of calculated amount or \$25, whichever is greater. For NC: within \$5.	1st Report Original, 1st Report Replacement, 1st Correction—Exposure and Claim/Loss, 1st Correction—Exposure

- Look at what was reported.

### Correct

Change the premium.



# Data Now Program (DNP) Addressing Standard Unit Edits

## Chapter 10: Edit 0179-02

### Edit Message

- Unit Report Must Have a Complete Set of Records

### Identify

- Identify using the Unit Submission Results Report

**Unit Submission Results Report** Page 2 of 2  
Coverage Provider Group ID: 45856 - NCCI TRAINING COMPANY  
Submission ID: 3304110

Cov Prov ID ID	Policy Number	Pol Eff Dt	State	Insured Name	Rpt Nbr	Corr Seq	NCCI Corr Seq Nbr	Admin Nbr	Data Grade	Record in Error	Claim Nbr/ Class Code	Field in Error RECORD TYPE	Edit Nbr / Type Code	Reported Value	Defaulted Value	Sbmn ID
45856	017902EXAMPLE	01/01/2013	01-AL	DNP	2	0	0	21258A8511	9	LD		0179-02				3304110

Edit Message / Validation Desc: UNIT REPORT MUST HAVE A COMPLETE SET OF RECORDS

- Note that this is a subsequent report level

### Research

- Use the *Unit Statistical Reporting Guidebook* to identify required fields

Unit Report Type	Header Record (Type 1)	Name Record (Type 2)	Address Record (Type 3)	Exposure Record (Type 4)	Loss Record (Type 5)	Total Record (Type 6)
<b>Original Reports:</b>						
1st Reports	Must have only 1	Must have only 1	Optional	Must have at least 1	Required when there is a loss(es)	Optional
1st Replacement Reports	Must have only 1	Must have only 1	Optional	Must have at least 1	Required when there is a loss(es)	Optional
Subsequent Reports	Must have only 1	Must have only 1	Optional	None allowed	Required when there is a loss(es)	Optional
<b>Correction Reports:</b>						
Header Record (Correction Type H)	Must have only 1	Optional	None allowed	None allowed	None allowed	None allowed
Exposure Record (Correction Type E)	Must have only 1	Must have only 1	None allowed	Required	None allowed	Optional
Loss Record (Correction Type L)	Must have only 1	Must have only 1	None allowed	None allowed	Required	Optional
Multiple Record (Correction Type M)	Must have only 1	Must have only 1	None allowed	Required when correcting exposure(s)	Required when correcting loss(es)	Optional
Total Record (Correction Type T)	Must have only 1	Must have only 1	None allowed	None allowed	None allowed	Must have only 1
Loss Record Corrections Due to Aggravated Inequity (Correction Type A)	Must have only 1	Must have only 1	None allowed	None allowed	Required	Optional

- An Exposure record is not allowed on subsequent reports
- Look closer that the data in **UDC**



# Data Now Program (DNP) Addressing Standard Unit Edits

Unit Details - Rejected

Change Search

DNP

Pol Nbr: 017902EXAMPLE    Pol Eff: 01/01/2013    State: AL-01    **1**    Rpt Nbr: 2    Corr Seq: 0    Admin Nbr: 21258A8511    Report DG: 9

Carrier: 45856-NCCI TRAINING COMPANY

Outstanding Unit Edit / Validation View

Submit

Header/Name    Exposure    Claim    Total

+ Add Exposure    X Delete Exposure(s)

Delete	Edit	DG	Update Type	Expos Act	Class Cd	Subj ER	Expos Amt	Manual Rate	Prem Amt	Exp Mod	Mod Eff	Rate Eff	Split Period	Corr Seq	Activity Status
<input type="checkbox"/>	<input type="checkbox"/>	0	C	01	8810	Y	22,000	0001.000	220	1.000	01/02/13	01/01/13	0	0	

1 - 1 of 1 items

1. Exposure was added to the 2nd report

## Correct

Header/Name    Exposure    Claim    Total

+ Add Exposure    X Delete Exposure(s)

Delete	Edit	DG	Update Type	Expos Act	Class Cd	Subj ER	Expos Amt	Manual Rate	Prem Amt	Exp Mod	Mod Eff	Rate Eff	Split Period	Corr Seq	Activity Status
<input checked="" type="checkbox"/>	<input type="checkbox"/>	0	C	01	8810	Y	22,000	0001.000	220	1.000	01/02/13	01/01/13	0	0	

1 - 1 of 1 items

1. Delete exposure from Subsequent
2. Submit correction

## Test Your Knowledge

- If you did want to change an exposure, what report level would you do this at? [Enter answer here]
- What records are required on a subsequent report level? [Enter answer here]



# Data Now Program (DNP) Addressing Standard Unit Edits

## Chapter 11: Edit 9901-02

### Edit Message

- Calculated Total Subject Premium Amount is Negative

### Changes in 2022

- Use Subject Premium vs. Modified Premium
- Excludes certain states
- Only flags for Class Codes subject to Experience Rating

### Identify

- Identify edit using the Unit Submission Results Report

Unit Submission Results Report													Page 2 of 2		
Coverage Provider Group ID: 45856 - NCCI TRAINING COMPANY															
Submission ID: 3592928															
Cov Prvdr ID	Policy Number	Pol Eff Dt	State	Insured Name	Rpt Nbr	Corr Seq Nbr	NCCI Corr Seq Nbr	Admin Nbr	Data Grade	Record in Error	Claim Nbr/ Class Code	Field in Error	Edit Nbr / Type Code	Reported Value	Sbmn ID
13118	CLN99010200BDNP	01/01/2019	28-NH	DNP 9901-02 PER CAP = C	1	0	0	22266A6541	5	H		MISCELLANEOUS HEADER EDITS	9901-02	Tot Subj Prem - 317	3592928
Edit Message / Validation Desc: CALCULATED TOTAL SUBJECT PREMIUM AMOUNT IS NEGATIVE															
13118	CLN99010200BDNP	01/01/2019	28-NH	DNP 9901-02 PER CAP = C	1	0	0	22266A6541	2	E	0111	MANUAL/CHARGE D RATE	0122-07	0000.100	3592928
Edit Message / Validation Desc: VERIFY RATE AND CLASSIFICATION CODE															
13118	CLN99010200BDNP	01/01/2019	28-NH	DNP 9901-02 PER CAP = C	1	0	0	22266A6541	2	LD		MISCELLANEOUS LINK EDITS	9900-01	CLN99010200BD NP	3592928
Edit Message / Validation Desc: UNIT REPORT DATA DOES NOT MATCH POLICY DATA															

1. Calculated premium comes to -317



## Data Now Program (DNP) Addressing Standard Unit Edits

### Research

- Review exposures.

Update Type	Expos Act	Class Cd	Subj ER	Expos Amt	Manual Rate	Prem Amt	Exp Mod	Mod Eff	Rate Eff
R	00	0111	Y	0	0000.100	10	0.100	01/01/19	01/01/19
R	00	0994	Y	0	0000.000	300	0.100	01/01/19	01/01/19
R	00	PREMIUM CREDIT DUE TO FLAT DECREASE TO RATE		0	0000.000	100	0.100	01/01/19	01/01/19
R	01	7720	Y	9,000	0000.200	18	0.100	01/01/19	01/01/19
R	01	8742	Y	8,000	0000.200	16	0.100	01/01/19	01/01/19
R	01	8810	Y	7,000	0000.200	14	0.100	01/01/19	01/01/19
R	00	9037	Y	0	0000.000	75	0.100	01/01/19	01/01/19
R	00	9664	Y	0	0000.000	100	0.100	01/01/19	01/01/19
R	00	0063	N	0	0000.000	500	0.000	01/01/19	01/01/19
R	00	0159	N	500,000	0000.100	500	0.000	01/01/19	01/01/19
R	00	0179	N	0	0000.100	200	0.000	01/01/19	01/01/19

- Sort by the Subj ER field to see Exposure rows with the Subject to ER flag = "Y"
- Click on the Information button to tell if a Class Code is a debit or credit.

- Add up the debits and credits

Credit Stat Codes	
Class Code	Premium
0994	300
9037	75
9664	100
Total	475

Debit Class and Stat Codes	
Class Code	Premium
0111	10
0998	100
7720	18
8742	16
8810	14
Total	158

- Calculate Subject Premium: 158 (debits) – 475 (credits) = -317

### Correct

- Review source system for the correct values.
- Assume that Class Code 0998 should have premium of \$500.
  - What is the corrected debit Premium? [Enter Premium]
  - What is the corrected Subject Premium? [Enter Premium]



Data Now Program (DNP)  
**Addressing Standard Unit Edits**

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## Chapter 12: Final Review

Fill in the answers.

1. Data Reporting Rules to identify how to report data can be found in the [answer].
2. What type of edits might require viewing the History tab during researching an edit? [Answer] or [answer].
3. Where would you go for more details on an edit? [Answer]
4. True or False: There is only one way to correct an edit. [Answer]